

# SAN DIEGO MESA COLLEGE

## President's Cabinet

October 15, 2024 | 2:15 – 3:45 p.m. | MC 211 A

### 1) CALL TO ORDER: Ashanti Hands, President

### 2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands gave the following updates:

- 1) It is Undocumented Student Action Month and a series of events are being held throughout the end of the semester. It is also LGBTQIA+ History month and activities are being held. Please check your calendar and attend some of these events.
- 2) Next Friday, October 25, 2024, the Spirit of Mesa event will be held. An email has been sent by organizer Krista Stellmacher; this is an event to celebrate our 60<sup>th</sup> Anniversary and we want to make this an inaugural event with fundraising. The email provides multiple ways that you can get involved.
- 3) Chancellor Smith attended the Administrators' meeting yesterday and presented the EEO Data Analysis. This information was pulled from the very long EEO report that the District approved. Chancellor Smith has been presenting this to all the SDCCD Colleges to help us understand about our hiring practices over the past five years. One thing that was found is that there are persistent differences in the selection process across all job categories; primarily impacting applicants identifying as Black and Latina. Miramar College moved to an anonymous hiring process and certain positions at the District Office have used the anonymous hiring process. Miramar College has been using the anonymous hiring process for about 9 months and they have been asked to share that data and lessons learned.
- 4) The open enrollment period for SDCCD benefits is October 17-31, 2024; nearly every medical insurance plan will be covered by the District.
- 5) An AI survey was sent by the District; please participate.
- 6) Measure HH is on the ballot; we have learned that it is important for voters to know that Measure HH is at the bottom of the ballot. We were excited to learn that the goal was to raise \$1 million to help support these efforts and \$1.3 million was raised. Most of this money will be spent now to get the information out to difference audiences.
- 7) Some topics being discussed at Chancellor's Cabinet and District Governance Council include:
  - a) enrollment
  - b) shifts in categorical budget
  - c) strong workforce and the budget cuts
  - d) the management of the District List-Serve
  - e) District is looking to do something different with onboarding (from a District perspective and a supplement to what is occurring at Colleges.) This would be for new hires to get access to information.

Ashanti Hands, President

EEO Data Analyses Presentation to Administrators on 10-14-24:  
[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/EEO Data Presentation 10-14-24 Admin Mtg.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/EEO_Data_Presentation_10-14-24_Admin_Mtg.pdf)

<p>f) AB 1705, AB 1111 – a lot of work going on in that area in how to move forward in ways that honor compliance but also honor the voice of advocacy and also equity.</p>	
<p><b>3) STANDING REPORTS – GOVERNANCE</b></p>	
<p>a) Associated Students: Associated Students President, Zora Williams, gave the following updates:</p> <p>1) AS will be focusing on Hunger and Homelessness Week and the Thanksgiving Feast.</p> <p>2) Your Voice – Your Vote: AS held an art contest and they have posters from the winning designs. These will be posted in the LRC and Student Services building and can provide digital copies. They are also holding a Voter Empowerment micro-lesson on October 23, 2024, 2:30 p.m. via Zoom, : <a href="https://sdccd-edu.zoom.us/j/85109397698">https://sdccd-edu.zoom.us/j/85109397698</a> (Flex: 25867)</p> <p>3) Advocacy Fair is tomorrow and will provide voting registration.</p> <p>4) A Student Leadership Conference will be held on October 25, 2024 at City College.</p>	<p>Zora Williams, President</p>
<p>b) Classified Senate: Classified Senate President, Ayana Woods, gave the following updates:</p> <p>1) CS held their first meeting last Thursday (October 10, 2024). They discussed contract negotiations and future meetings/events.</p> <p>2) CS Fall Fundraiser is in the planning phase but information will be sent.</p> <p>3) CS will connect with sister Colleges to have a Classified Senate Retreat.</p>	<p>Ayana Woods, President</p>
<p>c) Academic Senate: Academic Senate President, Andrew Hoffman, gave the following updates:</p> <p>1) AS met yesterday and Andrew thanked VPI O'Connor who attended the meeting. The biggest topic was accreditation and outcomes assessment and Dr. O'Connor addressed where we are in the process of responding to the ACCJC report and cleared some points of confusion on outcomes and how they are done.</p> <p>2) AB 1111 was discussed (Common Course Numbering). They are some concerns about consistency on how the CLRs are being written and whether they will work well together; and as we move from phase to phase and adding more courses. There are surveys for each of the courses and Andrew sent out an email to the relevant Chairs; Denise Rogers will be on one of the workgroups.</p> <p>3) Academic Senate has a revision of the Student Evaluation Form; it has been a long time since this form has been updated. This is a negotiable item and it will go through AS where all three colleges have to support the same thing and then it goes to AFT and then bargaining with the District.</p>	<p>Andrew Hoffman, President</p>

4) AS passed board policies and administrative procedures mostly to align with the CCLC language. They pulled AB 4025.  
 5) Hiring was discussed at the end of their meeting; AS is interested in a discussion about the pilot that is at Miramar College. Andrew sent a list of questions to Dr. Burns.

**4) Institutional Reports**

a) Librarian Introduction | Program Overview: The Librarian group presentation included their Mission Statement, Team members, equity and engagement, outreach and events, information literacy, electronic resources, FY usage, collection development, cataloging and technical services, OER / ZTC, online services, FY 24/25 budget, and student success.

Lisa Burgert, Collection Development & OER Librarian  
 Alison Gurganus, Online services Librarian  
 Edeama Onwuchekwa Jonah, Equity and Engagement Librarian  
 Miguel Murillo Ayala, Instruction Librarian  
 Sean Flores, Electronic Resources Librarian  
 Tassanee Chitcharoen, Cataloging Librarian

Librarian Presentation:  
[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Librarians\\_Pcab\\_10-15-24.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Librarians_Pcab_10-15-24.pdf)

b) Emergency Management / Safety Fair: Director Collins and OEHS Coordinator Fay presented on the emergency management rollout updates, C-CERT trainings, ALICE in Action, RAD in Action, and information on the Safety Fair to be held on October 17, 2024.

Jacqueline Collins, Director, Facilities and Events  
 Matt Fay, Occupational, Environmental Health & Safety (OEHS) Coordinator

Emergency Management Presentation:  
[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Emergency\\_Management\\_Safety\\_Fair\\_Pcab\\_10-15-24.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Emergency_Management_Safety_Fair_Pcab_10-15-24.pdf)

c) Diversity, Equity, Inclusion, and Accessibility (DEIA) Discussion Guide: The presentation included the objective of the DEIA Guide, psychological safety zones, key areas for focus on hiring, culture, operations, delivery of instruction and services, and names of those serving on the Mesa College DEIA workgroup. A QR code is provided on the first page of the presentation to access the DEIA Guide.

Judy Sundayo, CDAIE Chair, Faculty/Counseling  
 DEIA Presentation:  
[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/DEIA-Discussion\\_GuidePcab\\_10-15-24.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/DEIA-Discussion_GuidePcab_10-15-24.pdf)

**5) OPERATIONS**

a) Instructional Updates: Vice President of Instruction, Isabel O'Connor, gave the following updates:  
 1) VPI O'Connor thanked Deans Linda Hensley and Monica Romero and all that supported her while she was out of the office.  
 2) Bachelor's Degree: The next step is to meet with the objecting campus faculty to discuss duplicity. She received an email that this meeting would occur on October 29, 2024 with Cal State San Bernardino who are still stating their points of duplicity. If we do not reach a resolution, then it will go to a third party who will do an

Isabel O'Connor, VPI

actual analysis of our curriculum and the curriculum they state we have duplicated.

3) Enrollment: As part of the great work that is done every day at Mesa College, and despite all the fraudulent enrollment, we have weathered the storm nicely and continue to be at 102% of our FTES target for the fall and above the efficiency target as well. We have great demand, and are at about 20,000 head count. The second 8-week sessions are bursting at the seams; close to 19% efficiency. Dr. O'Connor stated she was concerned with students that may drop some courses for the second 8-week.

4) Intersession and Spring: Registration will go live tomorrow; Dr. O'Connor anticipates strong demand.

5) We have had a reduction in FTEF at SDCCD campuses; there is not a lot to expand. VC Topham is already starting to have some conversations at the District level to share our needs at Mesa – we continue to have very strong demand and we stay within our budget.

6) Pathways: The Mesa Pathways group continue to do the mapping; we now have the next 90 maps ready to be shared with the departments for review before they are turned into the mapper.

7) AB 1111: One positive note is that we finally got the legislator approval to extend the implementation date to June 2027. We have phase 1 with six courses about done; these need to be submitted into the inventory system for curriculum by December 2 (they are still working on articulation.) The first 6 courses need to go live a year from now – fall 2025 and must be listed in the catalog, in the schedule of classes, and communicated often and early in as many ways as possible to the students. Phase 2 will have 20 courses and will go live fall 2026. Phase 3 will have 50 courses and will go live fall 2027.

8) AB 1705: The math faculty across the District have created an innovative course that did not get UC transferability. The plan is on pause for the moment. There are discussions district-wide on how we are going to proceed so that we are in compliance by July 1, 2025.

b) Student Services Updates: Vice President of Student Services, Larry Maxey, gave the following updates:

1) AB 1575: This will be in effect January 2025. This requires that a student who is advised or receives a notification of an alleged violation of the student code of conduct will be allowed to have an advisor. VPSS Maxey stated Mesa College has already made that available to students. This will allow a student to have their own advisor and then we would be required to train that individual on our process so that they can support the student in appropriate ways.

2) District-wide drop for non-payment will be back in the spring of 2025.

Larry Maxey, VPSS

- 3) Affinity spaces moving forward with a spring target date. Currently Cal-Works is in the process of selecting furniture; this completion is targeted for spring 2025 opening for the affinity space.
- 4) Hire UP Program: This is an initiative that allowed for students from separate programs to be compensated for going to school. Mesa College has 45 students who are set to participate in this program; the priority has been given to our Rising Scholars, FAST, and then CalWorks students. We are on target to expend up to \$100,000 per month for the 45 students.
- 5) VPSS Maxey and Dean Diaz met with Junior Achievement (JA) and will initiate the process of them serving as a vendor. We are developing a plan and strategy for January for JA to develop a financial literacy program that will begin with the STAR-TRIO students (which is one of their requirements). We will be able to use their fantastic facility for various trainings; we are JA's first community college partnership.

c) Administrative Services Updates: Vice President of Administrative Services, Lorenze Legaspi, gave the following updates:

- 1) The Wellness Walkabout was held last week.
- 2) New Classified Institute (NCI): The new team is Charlie Lieu, Eileen Hayward, Alison Mona, and Catherine Cannock.
- 3) The Spirit of Mesa event will be held Friday, October 25, 2024.
- 4) College Technology Services: Please submit your Intersession 2025/Spring 2025 classroom/laboratory computer (on-site and distance education) and other technology related equipment requests by Monday, October 21, 2024.
- 5) Open Enrollment: The Benefits Open Enrollment is October 17 – 31, 2024.
- 6) Bond Measure HH: VPA Legaspi sent an email on 10/14/24 with information on the Measure HH Campaign. It includes some photos that can be shared on social media. You can encourage people to vote, but not tell them who to vote for in the November election.
- 7) Blythe Barton and Austin Barraza are holding a Voter Empowerment Micro-Session via Zoom format on 10/23/24, 2:30 – 3:00 p.m.

d) Institutional Effectiveness: Acting Associate Dean, Nancy Cortés, gave the following updates:

- 1) Included on the handout distributed at the meeting are Program Review and Outcomes Assessment Kick-Off Slides link, a training schedule for Program Review and Outcomes Assessment link, Program Review Timeline, and ACCJC Compliance website link.
- 2) In Nuventive there is now a new section called "reflection and action plan."
- 3) Updates from the Program Review Steering Committee:

Lorenze Legaspi, VPA

Administrative Services Updates:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Admin\\_Services\\_Updates\\_10-15-24.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Admin_Services_Updates_10-15-24.pdf)

Voter Empowerment Micro-Session Zoom 10/23/24  
2:30 – 3:00 p.m.

Zoom Link: <https://sdccd-edu.zoom.us/j/85109397698>  
Link to Civic Engagement Micro-Lesson Presentation:  
[https://docs.google.com/presentation/d/1dqMR\\_zUSKa1WsCS0iBH4xW\\_HZZnhODt4gP7ARGMG9HM/edit#slide=id.g3082f33d370\\_0\\_288](https://docs.google.com/presentation/d/1dqMR_zUSKa1WsCS0iBH4xW_HZZnhODt4gP7ARGMG9HM/edit#slide=id.g3082f33d370_0_288)

Nancy Cortés, Acting Associate Dean, IE  
IE Handout:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/IE\\_Update\\_Pcab\\_10-15-24.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/IE_Update_Pcab_10-15-24.pdf)

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| <p>a) Instructions were added to responses for the data reflection question.</p> <p>b) The committee has revised the outcomes questions to strengthen the alignment between Program Review and Outcomes Assessment.</p> |  |
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All-Campus Events:

10/25/24: SD Mesa College – Spirit of Mesa Celebrating 60 Years of Impact, 4:30 – 7:30 p.m., MC 211 A/B

11/7/24: BOT meeting at SD Mesa College, 4:00 p.m. Mesa Presentation; 5:00 p.m., Regular Business Meeting, MC 211 A/B

12/4/24: Holiday Reception, 11:00 a.m. – 1:00 p.m., MC 211 A/B

<p><b>Fall 2024 Semester Pcab Meetings: 9/3, 9/17, 10/1, 10/15, 11/5, 11/19 (Pcab Retreat), 12/3</b></p>
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<p>*Institutional Committees / Special Reports / Spotlight:</p>
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<p>9/3/24: Principles of Community (L. Maxey)</p>
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<p>9/17/24: SDCCD Adopted Budget 2024-2025 (L. Legaspi), Spotlight AANAPISI (L. Simpliciano)</p>
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<p>10/1/24: Dual Enrollment Strategic Plan (L. Hensley), Single Sign-On (C. Rico), 2024 Bond Measure (L. Legaspi)</p>
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<p>10/15/24: Library Update (L. Burgert); Safety Fair (J. Collins, M. Fay); DEIA Discussion Guide (J. Sundayo)</p>
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<p>11/5/24: First Reading – ESCALA Quince Committee (T. Parsons)</p>
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<p>11/19/24: Retreat</p>
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<p>12/3/24: Second Reading – ESCALA Quince Committee (T. Parsons)</p>
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Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the President's at: <https://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>