

# SAN DIEGO MESA COLLEGE

## President's Cabinet

November 15, 2022 | 2:15 – 3:45 p.m. | MC 211A

### 1) CALL TO ORDER: Ashanti Hands, President

### 2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands thanked all for the hard work that is occurring on campus and also for those that attended the President's Retreat and engaged in that process. At the retreat we discussed how it is that we go about this work and being courageous leaders that lead with principles of community, and modeling and demonstrating what that looks like. One of the things that we have started to learn and discover is that we know what it means to be equity-minded, to have an equity mindset. But sometimes it is difficult to have conversations that may disrupt processes to get us closer to where it is that we want to be at the college; so creating space and finding opportunities for us to practice and doing the work is important. We appreciate you all engaging; that many of you shared wanted to talk more. We had four scenarios and got through one; we had some conversations about ways that we might be able to set up space in the LOFT and allow people to come in and work through things and talk about things and practice ways that they might respond or see how other people are going about doing the work. We are going to continue that dialogue.

Dr. Hands thanked those who participated in the special board retreat last Thursday. We were very excited for those who are able to participate and tell our story of equity and excellence.

A reminder there is a Chancellor's Forum tomorrow, 2:30 – 4:00 p.m., MC 211.

Dr. Hands stated topics that are being talked about at the District level are brought back and shared with the VPs and then you all will get access to a lot of the information. We are hearing about CVC-OEI and trying to figure out what things that we are responsible for, what the concerns and challenges are, how they can be moved forward, how we do what we committed to doing; but then, how do we also help shape and impact the direction.

Enrollment management is key; our colleges stand out and model how to intentionally address enrollment management.

At District Governance Council and in Cabinet there have been conversations about our remote work policy. Our classified senate has brought forward some information. It is something we definitely need to talk about, especially when we sit around the table and hear the different perspectives - we are having those

Ashanti Hands, President

<p>conversations. We are having a conversations about 4/10s – bringing them back for the summer.</p>	
<p><b>3) STANDING REPORTS - GOVERNANCE</b></p>	
<p>a) Associated Students: Husnia Ahmadi, Associated Students Vice President, shared the following updates:  1) Last week the Tailgate event; a great event to honor athletes.  2) This week they AS is hosting the Thanksgiving Feast; they expect about 500 students. They will have performers and will be held 2:00 – 6:00 p.m.</p>	<p>Husnia Ahmadi, AS Vice President</p>
<p>b) Classified Senate: Courtney Lee, Classified Senate Vice President, shared that CS is focusing on onboarding the new executive members.</p>	<p>Courtney Lee, Vice President</p>
<p>c) Academic Senate: John Crocitti, Academic Senate President, shared the following updates:  1) The biggest issue right now is the CVC. John stated that Mesa Pathways is not very happy about it; lost control of curriculum. We have discipline experts that feel certain courses should not be taught online, asynchronously. They understand the agreement was signed September 1<sup>st</sup> so there is probably no going back but they will bring it to Spring Plenary to try to make this a statewide issue.</p>	<p>John Crocitti, President</p>
<p><b>4) Institutional Reports</b></p>	
<p>a) Environmental Sustainability Committee – Second Reading for Proposed changes to purpose, goals, and membership structure (first reading held 10-18-22). Professor Rodriguez shared the final document for the ESC proposed changes.</p> <div data-bbox="61 1262 760 1497" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Action Item: A motion was made to accept the proposed changes to the Environmental Sustainability Committee’s purpose, goals and membership structure by Isabel O’Connor; Second: Larry Maxey. The motion was approved unanimously.</p> </div> <p>b) Institution Report: Committee on Outcomes and Assessment (COA), Planning and Institutional Effectiveness Committee, and Institutional Effectiveness (IE) Presentation:</p> <p>Dean of Institutional Effectiveness, Bridget Herrin, Faculty Outcomes Coordinator, Eliza Rabinovich, and Acting Associate Dean of Research and Planning, Hai Hoang, shared updates including (PIEC): Deliverables, Spotlight Projects, Progress Tracking, Initiatives / Activities; (COA): Ongoing Responsibilities, Deliverables, Assessment Cycle Year 1; (IE): Spotlight</p>	<p>Michelle Rodriguez, Ph.D. Professor, Political Science</p> <p>ESC Proposal on Committee’s purpose, goals, and membership:  <a href="https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/ESC_Final_11-15-22.pdf">https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/ESC_Final_11-15-22.pdf</a></p> <p>Bridget Herrin, Eliza Rabinovich, Hai Hoang</p> <p>PIEC / COA / IE Presentation:  <a href="https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PIEC_COA_IE_Presentation11-15-22.pdf">https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PIEC_COA_IE_Presentation11-15-22.pdf</a></p>

<p>Projects Campus Climate, Mesa2030 and Evolution of IE and the Principles guiding the work.</p> <p>c) Enrollment Management: The Enrollment Management Taskforce / Education Team of Jill Moreno Ikari, Aileen Crakes and Linda Hensley hosted a <i>Kahoot!</i> game with the following questions:          How do we define Strategic Enrollment Management?          How do we define FTES?          True or False: 1 FTEF = 1 instructor teaching 15 equated hours per week for 1 semester          The term “enrollment” is also known as duplicated headcount because...          How do we define productivity?          How do we define headcount?</p>	<p>Dr. Jill Moreno Ikari, Professor, English          Dr. Aileen Crakes, Dean of Student Development          Linda Hensley, Dean of Humanities</p> <p><a href="#">Enrollment Management Kahoot</a>          Kahoot! winners:          1<sup>st</sup> place: Kelly Spoon          2<sup>nd</sup> place: Toni Trejo Parsons          3<sup>rd</sup> place: Hai Hoang</p>
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**5) SPECIAL REPORTS**

<p>Spotlight on Equity and Excellence: Summer/Fall 2022 – Path to STEM Success. Dr. Parsons stated that the grant was written with a Pathways lens in consideration of what the STEM students, and in particular, what the Hispanic and low income STEM students need. An activity written into the grant was a STEM orientation specific to the needs of the STEM students call the Path to STEM Success. Activities at the orientation included 7 study jams. The results from this event showed attending the orientation appears to have increased students’ interest in pursuing a STEM career from 68% to 85% extremely interested. There was also an increased sense of belonging score among Latinx students from 3.7 to 4.1 on a 5-point scale. A Path to STEM Pizza party was held on September 26, 2022 where over 270 students attend and it was a time for students to come together and also meet faculty. They will hold additional STEM study jams to help students prepared for final exams.</p>	<p>Dr. Toni Trejo Parsons, HSI Program Activity Manager          Dr. Amanda Fusco Hernandez, Professor, Chemistry</p> <p>Presentation Link: Path to STEM Success:  <a href="https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Path_to_STEM_Success_11%2015%2022.pdf">https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Path_to_STEM_Success_11%2015%2022.pdf</a></p>
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**6) OPERATIONS**

<p>a) Instructional Updates: Vice President of Instruction, Isabel O’Connor, shared the following updates:          1) Dr. O’Connor thanked Cynthia Rico and Karla Trutna who came this morning to present the Outreach effort. We will be having summer and fall enrollment together and it will open up earlier in the spring rather than July. She appreciated the conversation with the counselors; they were very well represented by their deans who provided the feedback. It is always great to hear from the counselors on what they are hearing from the students about some of the offerings that we may need to change.          2) Instruction is working on the summer schedule and will begin the fall schedule. The 4/10s this summer has been a discussion with the deans and Dr. O’Connor has instructed the deans and chairs to try to avoid scheduling Fridays in the summer schedule as much as</p>	<p>Isabel O’Connor, VPI</p>
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possible. Also, to make sure the census date is not Friday or June 30.

3) We are in the second week of priority registration and already half the way to our target for intersession. Kudos to the Chicana/Chicano Studies whose classes are bursting at the seam. They are trying to add more and they are already filling up for spring as well.

4) There are a lot of activities: Shakespeare in the Quad, International Education Week, Professor of Spanish, Dora Schoenbrun-Fernandez, presented via Zoom on her Collaborative Online International Learning (COIL) with Professor Trujillo, Professor of English at the Universidad Autónoma de Chiapas, Mexico. Students from Mesa College and the Universidad Autónoma de Chiapas have been working together all semester learning Spanish and/or English. On Thursday, Associate Dean Alex Berry will host a job fair with 82 employers and have our District as well.

5) The CPL Coordinator is Tonya Whitfield.

b) Student Services Updates: Larry Maxey, Acting Vice President of Student Services shared the following updates:

1) There is a HEERF distribution to students; they will be notified on 9<sup>th</sup> of this month and funds will be released December 9, 2022.

2) There is a Motimatic campaign in order to recapture financial aid applications for students who started the process but did not complete. Results of that campaign will be available in the next week or so.

3) The equity template – fantastic work by Ailene Crakes and Leticia Diaz. It is making the rounds through Academic Senate and other places to get that approved. We are in the process of uploading it into NOVA and will be done by the end of this week.

4) A shout out to the Black Leadership Fellows who hosted a premier of Wakanda Forever – Black Panther. It was very well received and tomorrow there will be a follow-up session to discuss themes and reactions as well as the takeaways and the vision that they saw that can help encourage them to move forward their educational journey.

c) Administrative Services Update: The Vice President of Administrative Services, Lorenze Legaspi, shared the following updates:

1) Exciting news on the computer rotation, they have received the employee computers and they are being prepped and they are working with managers and IT to get a rollout schedule. They are hiring an outside company to help and get everything done by March. If your computer is broken contact the IT Help Desk.

2) A wifi assessment was done and an outside company looked at the wifi stream on the entire campus and they will be starting that project to make sure there is adequate coverage in each of the areas on campus with

Larry Maxey, Acting VPSS

Lorenze Legaspi, VPA

Lorenze Legaspi

COVID-19 Recovery Block Grant Memo:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2022-23\\_COVID-19\\_Block\\_Grant\\_CCC\\_Compendum\\_Allocations\\_Resources.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2022-23_COVID-19_Block_Grant_CCC_Compendum_Allocations_Resources.pdf)

Recover Block Grant Request Form:

<https://www.sdmesa.edu/about-mesa/office-of-the->

a complete target date of summer 2023. There is an exception of two areas that they will upgrade right now: S building and the G complex.

3) The Covid19 Block grant funds have been received from the State; as you recall the HEERF has an end date of June 30 of this year. It has staff ending in March/April/May of this year, however, we got confirmation that we are able to have those people on the grant work until June 30. The State has given us more funds for similarly related initiatives or expenditures, the COVID-19 Recovery Block Grant which does not have a timeline. We expect to receive about \$8 million and can use in very similar expenditures. This is very similar to the HEERF request forms so we can make sure that it goes through the manager, vice president and it is in line with the guidelines of the expenditures.

4) The software that was purchased with the HEERF funds will continue.

d) Mesa Pathways Committee (MPC) Updates: Co-chair Marisa Alioto shared updates including that the Academic and Career Pathways (ACP) webpages are now live, Data Coaches Pilot Program progress presentation, and a call for new members for Pathways workgroups and project teams.

[president/presentation-documents/COVID19 Recovery Block Request Form.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/COVID19_Recovery_Block_Request_Form.pdf)

Marisa Alioto, Howard Eskew, Co-Chairs MPC

Mesa Pathways Updates:  
[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa\\_Pathways\\_11.15.22.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Pathways_11.15.22.pdf)

## 6) ACTION ITEMS:

Calendar:

Chancellor's Forum, November 16, 2022, 2:30 – 4:00 p.m., MC 211 A/B

Holiday Reception, Wed., December 7, 2022, MC 211 A/B

### Fall 2022 Pcab Meetings: 9/6, 9/20, 10/4, 10/18, 11/1 Pcab Retreat, 11/15, 12/6

\*Institutional Committees / Special Reports / Spotlight:

9/6/22: Governance 101 (B. Herrin); Assignments with Equity in Mind (C. Crosby)

9/20/22: Professional Learning and Anti-Racism training for Administrative Services (L. Legaspi, C. Grossini-Concha)

10/4/22: Spotlight on Equity and Excellence: "Black Student Success Fellows" (J. Nash, R. Bolden)

10/18/22: Institution Report: Strong Workforce (A. Berry); ISER (B. Herrin); Spotlight: World Cultures Art Collection (D. Rogers)

11/1/22: President's Cabinet Retreat; 2:15 – 4:30 p.m.

11/15/22: Spotlight: (T. Parsons); Institution Report: COA, PIEC, and IE;

12/5/22: Enrollment Management Task Force 15 min presentation (P. Ly, D. Budzynski, I. O'Connor)

Spotlight on Equity and Excellence presentations may be view at the Mesa College YouTube Channel at:

<https://youtu.be/g95DGNu2ZZM>

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the

President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>