

SAN DIEGO MESA COLLEGE

President's Cabinet

February 21, 2023 | 2:15 – 3:45 p.m. | MC 211A

1) CALL TO ORDER: Ashanti Hands, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands called the meeting to order. Dr. Hands shared that enrollment management remains at the top of the District conversations. This morning there was a district-wide Enrollment Taskforce meeting where two of the colleges presented – Mesa shared information the work of our Enrollment Management Taskforce, the Platinum 5 Group, and the pilot with evening courses. A presentation was given on enrollment management as it relates to SCFF and where we are with that process. There were dashboards and they introduced a new tool that we hope to roll out that will help us to manage our enrollment. Dr. O'Connor will continue to update on the Taskforce.

Each year four meetings of the Board of Trustees is held at the SDCCD colleges. The first hour of those meetings are dedicated to the college to present information to the board. The next board meeting on a college campus will be March 2, 2023 at Miramar College. It is important since there are four terminations that will be on the Board agenda; the District has been receiving messages and has decided to have metal detectors at that meeting in an abundance of caution for the types of communications they have been receiving.

4/10 schedule: It was agreed at the Cabinet meeting last week that 4/10 schedules will be our normal now for the summer work schedule. This 4/10 schedule is Mondays – Thursdays and closing on Fridays and will be in effect June 5, 2023 – August 11, 2023 for the three credited colleges, CCE will have their own schedule.

Learned Aligned Employment Program (LAEP) / Internship packet: Dr. Hands thanked all for collaborating across the district and coming up with some advocacy points so that we can advocate for some things to change in terms of restrictions on use of funds, in terms of Ed Code and a variety of other things. We thank the group that put together the packet and the District has agreed to advocate on behalf of all of those issues statewide.

Due to the rain, the Pride Center Grand Opening will be held in the Apolliad Theatre, 11:00 a.m.

Ashanti Hands, President

3) STANDING REPORTS – GOVERNANCE

a) Associated Students: AS President Phoebe Truong, shared the following updates:

Phoebe Truong, President

<p>1) Club Rush was well attended; tomorrow it will be moved to the 4th floor of student Services. 2) The application period is now closed and tomorrow they will be electing their new officers. 3) They had a great presentation from Leland SImpliciano on API.</p>	
<p>b) Classified Senate: CS Representative, Jennifer Phelps, shared that the scholarship application deadline has passed as of February 16 and they are beginning the review process for the Joyce Skaryak Scholarship.</p>	<p>Jennifer Phelps, Classified Senate Representative</p>
<p>c) Academic Senate: AS President, John Crocitti, shared that AS passed two resolutions: one was an amendment to their constitution in reference to the removal of officers to incorporate inappropriate behavior in addition to what is already in the constitution related to not fulfilling responsibilities. The second resolution was regarding Faculty Hiring Prioritization where the Academic Senate drafted a proposal for the process change for the FHP rubric to be presented to Academic Senate for approval, it would then be forwarded to the Planning and Institutional Effectiveness Committee and then to President's Cabinet for final approval. President Hands asked to whom that resolution is directed to – who received the resolution? John stated the resolution is posted on their website and calls for the process to be followed which would be PIEC as the last entity before President's Cabinet. John stated the rubric in this particular year originated from PIEC and then went to FHP.</p>	<p>John Crocitti, President</p>
<p>4) Institutional Reports</p>	
<p>Puente Update: Puente Coordinators shared updates and the Puente Project website. Puente is a nationally recognized academic program designed to help students adjust to college life and prepare for transfer to four-year colleges and universities. The program is unique in that it explores the Latino/a experience but is open to and welcomes all students. The program has four major components: Writing instruction, Personal Growth instruction, counseling, and mentoring. Puente's goal is to provide students with a strong academic foundation and the support needed in order to be successful at San Diego Mesa College and beyond.</p> <p>Counselor Raul Rodriguez shared that Puente is a learning community of students that typically start in the fall by taking English 101X, Personal Growth 120, and they continue in the spring and take English 205, Personal Growth 140. The same group of 25 students are in this cohort and have really good retention and success rates. 24 of 25 completed the personal growth class. 21 of 25 moved on to the next English, and 23 of</p>	<p>Puente Co-Coordinators Christie Allred, Professor English/ELAC Raul Rodriguez, Counselor Juan U. Bernal, Associate Professor, Math/Statistics</p> <p>The Puente Project webpage is located at: https://www.sdmesa.edu/student-services/counseling/puente-project/</p>

25 continued on to spring semester. Completing those English classes early on is an indicator that they will be transferring faster. About 91% of Puente students that transferred to UC; on average 76% of them transferred to CSUs and graduated within 4 years. About 84% of these students come from families where mother/father have not completed a bachelors' degree. 9 out of 10 of these students come from a low income family as well.

Puente is getting an increase in funding; typically they get about \$7,000/yr and now they are getting close to \$30,000 and another \$50,000 because they have math included.

Associate Professor Juan Bernal shared he has been connecting with math faculty, last summer was important there are different choices for math depending on the student's major. It could be Stats or Trigonometry. They brainstormed what would be a good way to start the students and decided on Stats – math 119. He had 22 students enrolled and 19 passed – of the 19, 5 students made honor contract.

The Stem students would need to take Trigonometry and they would be missing a semester and they discussed how to catch them up. This semester Juan stated he is teaching an accelerated Trigonometry and Pre-Calc class and then the 116 class for the business majors to catch all of them up through the sequence to Calculus and will continue to be their mentor.

Professor Christie Allred: Puente Activities in February included 4 students were mentored; they have a 2/1 ratio and they will have some speakers attending next week. A hike tomorrow was cancelled due to rain. In February they have the scholarship applications and had 8 students apply – they doubled the amount of donations this year and have \$1,000. In March the students will get tickets to the Latina Film Festival and also the Noche de Familia event. This event is an evening of support – having someone that supports their education and it is not always a family member. In April they will hold Puente Alliance where all of the Puente programs in San Diego will join for a SDSU tour.

They are collaborating with the Chicano Studies department to hold a Chicano Park tour; at the end of April all of the students will be volunteering for Raza Grad.

In May they are partnering with Waverly Ray and going to hold a Mesa cleanup with an elementary school. Students will be doing a final project presentation symposium – the honors contract students and then the end of year celebration at Crown Cove.

Christie, Raul, and Juan will be attending the Puente Conference and will bring back activities to do on

campus to engage students.	
----------------------------	--

5) Spotlight on Equity and Excellence	
--	--

<p>Transfer, Career, and Evaluations' (TCE) Spotlight on Equity and Excellence. Olivia Picolla and Ayana Woods shared the TCE PowerPoint presentation which included an introduction to the TCE staff and counselors, TCE's culture and commitment, a review of the past TCE infographics, Transfer Center, Career Center, and Evaluations Office updates, the Career Ambassador Program, and invitation for collaboration.</p> <p>Olivia shared that currently their website has the Transfer Center, Career Center and Evaluations separated into three departments and three websites and have now combined for a TCE website.</p> <p>The full presentation can be found on the President's Documents website at: https://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p>	<p>Olivia Picolla, Supervisor Ayana Woods: Project Assistant</p> <p>Transfer, Career, Evaluations (TCE) Presentation: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/TCE_Spotlight_on_Equity_Excellence.pdf</p> <p>Videos in TCE Presentation:</p> <p>District Wide Career Fair video: https://youtu.be/emqrijzxKolo</p> <p>CAP Spotlight on Equity Video: https://youtu.be/4IR-7Wh28Ms</p> <p>Career Center Youtube: https://bit.ly/sdmesacareeryoutube</p> <p>Transfer Center Youtube: https://www.youtube.com/@sandiegomesacollegetransfe6656/featured</p>
--	--

5) OPERATIONS	
----------------------	--

<p>a) Instructional Updates: Vice President of Instruction, Isabel O'Connor, shared the following updates:</p> <ol style="list-style-type: none"> 1) Enrollment Management District-wide discussion meetings continue to be held and she is excited that the District is listening and figuring out from those at the colleges what works best. 2) Dr. O'Connor is proud of the work done on the campus on enrollment management; another meeting will be held this Friday. They are discussing the leadership of the enrollment management for an outline of the plan and workgroups are beginning to fill in their information. Now it is time to put it all together; as the District moves forward with more long-term planning, that is the piece all will connect to. 3) Census has passed and there are some who have not turned in the census. They are now focusing on the short-term classes which are 8-10-12 week courses. There have been some drops from the last enrollment report. There is a dashboard district-wide that can be reviewed for the reason for the drops. 4) Summer and fall schedules are in progress; Dr. O'Connor will be attending a Chairs meeting on March 8. 5) Dr. O'Connor attended a Classified Senate meeting and enjoyed hearing their perspective which helps her shape her own work. 6) RE: summer schedule with employees going to a 4/10 schedule; instruction has already planned for the 	<p>Isabel O'Connor, VPI</p>
---	-----------------------------

potential of this and the deans/chairs are working on a schedule that does not include any Friday classes if possible. An exception will be athletic classes and they will be accommodated.

7) In the past 4 years there has been a lot of work on the Teacher Education Program. Mesa has huge demand for collaboration and this has been a challenge. Mesa is participating in some grant writing to enhance the Teacher Ed Pipeline as we did in the past with National University aimed at diversifying teacher pools in our local schools. Mark Manasse announced a teaching summit at Mesa College on April 21, 2023 and welcomes high school, community college and university students who are considering a career in teaching. This is a partnership that has been worked on for a couple of years with National University, UCSD, and SDSU. The path is unclear for students for students to become K-12 instructor but also have institutions that work together more closely.

8) AB1705: Dean Carmichael created a taskforce to work on the implementation of AB1705, particularly thankful that the math department has been engaged in the discussions on how we are going to implement AB1705 and what that is going to do for our STEM students as they need to enter the STEM pathway at the Calculus level.

9) AB1111: This is the AB for Common Course Numbering – Dr. O'Connor will be at Sacramento on Thursday for the statewide taskforce meeting. Dr. O'Connor has worked with 3 other VPIs from the state and they created a position paper for the CIO group. Isabel is on the board for how to begin to conceptualize how to implement AB1111. She has shared that with curriculum and others at Mesa.

b) Student Services Updates: Vice President of Student Services, Larry Maxey, shared the following updates:

1) Re: class drop reasons and providing more specific information – Mesa College has had 4,334 drops. The largest are in the areas of math and English: 379 for math and 302 for English. The largest reason is “other” so they will need to drill down on that. Class/course conflict is the second, with 1,086; “job” is the third with 428. The various modalities: most of them are online – 2,574 online drops; 1,402 in-person, 344 hybrid. This begins to speak to retention, keeping our students enrolled. They are discussing creative ways to set up opportunities virtually and on-campus that “before your drop – stop”, and have a conversation with someone. Many students are dropping and there are unknown reasons why and we may be able to intervene at some point. Student Services will be seeing what they can do to support the students, increase the retention, and persist through some of the barriers that they are experiencing.

Larry Maxey, VPSS

- 2) Student emails: March 27, 2023 student emails will be rolled out; there is new information on the website – go to sdccd.edu – type “student emails” – and there is a new portal. Emails have gone out to students beginning last week and the district is taking the lead in communication of this process. The student emails will be the primary way that the District and all of us will be communicating with our students moving forward.
- 3) HEERF: There will be one more HEERF distribution – they will be working with the District to set the dates, parameters after Pell eligible students have been added and then the application process for students. This will be the final HEERF distribution.
- 4) Student Services will be closing for spring break.
- 5) Pride Center – due to rain the grand opening will be held in the theatre at 11:00 a.m. At approximately 11:45 a.m. there will be a ribbon-cutting, and then food and tabling following.
- 6) Next week a delegation of 21 will be attending the A2MEND Conference in Los Angeles; 15 of the 21 are students. They look forward to participate in opportunities like this for our students to take in information that is going to help them be successful.

c) Administrative Services Updates: Vice President of Administrative Services, Lorenze Legaspi, shared the following updates:

- 1) As part of a districtwide administrative services restructure, Jacqueline Collins is now Director of College Facilities and Patty Garcia is Director of Administrative Services. This will change the org structure slightly for student accounting, the business office support / HR payroll, and the accounting office will now report to the Director of Administrative Services.
- 2) Jacqueline Collins will be overseeing the computer rotation and we will re-begin next week on the launch of the computer rotations on campus. They are making sure that everyone has proper instructions and oversight on how to back up their computers.
- 3) An email will be sent on the year-end purchasing timelines: this includes grants that end in July and purchases that need to occur before the year-end deadline.
- 4) A food truck will start next Monday, and will be available Monday - Thursdays between the hours of 3-7 p.m. and will be located by the BT building. The Company Kitchen event catering and food portal is now open; for events on campus they have the first right of refusal.
- 5) Activity: What does Budget Transparency Mean to You? VPA Lorenze Legaspi held an activity stemming from the President’s Cabinet Retreat last semester with the goals of Mesa2030 and the Roadmap objectives. One item was the goal of budget transparency. This activity was held five years ago and through the Budget Allocation Recommendation Committee they have

Lorenze Legaspi, VPA

“What Does Budget Transparency Mean to You?”
 Activity Screenshot:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Budget_Transparency_Activity.pdf

reviewed the Student-Centered Funding Formula, discussed what Prop 98 means, the campus allocation model, the District's budget 50% law (the faculty obligation number) and other items listed below in *BARC Learns.

An interactive activity using cell phones was held at the site Menti.com using code 6917 6610. Everyone was given the opportunity to answer what budget transparency means to each participant. These results combined with results from the BARC will be themed to highlight big areas and determine what information BARC can provide to President's Cabinet and campus-wide to ensure budget transparency.

*BARC Learns Topics:

Student-Centered Funding Formula / Enrollment
AB1725
50% Law
Faculty Obligation Number
Prop 98 / Student Fees (local vs. state)
Budget & Allocating Manual
Campus Allocation Model
Categorical / Perkins / Strong Workforce / BARC
Accreditation Standard III
Prop 13
Guided Pathways
System Budget Request
Reviewing Outcomes & Goals for BARC

d) Mesa2030 - Facilities Planning Taskforce: Associate Professor Blythe Barton, co-chair of the taskforce shared the following:

We are on a tight timeline with aligning with the district plans for bond funding. The taskforce met on February 8, 2023 to reflect on the Convocation data and gathered voices from intersession as well as the community board. The content was divided into areas of focus, which are: facility upgrades, technology, transportation, sustainability, student support, food/housing access, representation and collaboration. The other areas were "what's missing" from the Mesa2030 plan.

They are now taking all of the data from the Mesa2030 facilities plan, the new "what's missing" information, and Vice Chancellor's Joel Peterson's district list. They created a rating system based on components to rate projects in similar fashion that we had for the faculty hiring process. The rating systems reflect financial impact, experience impact, environmental impact, health and wellbeing impact, social equity impact, student impact and then all the work with Mesa2030.

Blythe Barton, Associate Professor, Dance
Facilities Planning Taskforce Co-Chair

At the February 8, 2023 meeting the Vice Chancellor attended and shared about an hour of information about the bond process and provide graphs / info-sheets and a timeline for the district's bond actions and the beginnings of the district list for facilities projects they are work towards. They expect to get his list tomorrow and will align that list with the Mesa2030 list and the "what's missing" component and through our own rating process, determine how we align with the district rating process and how we can Mesanize that information so that there is no missing gaps as we go forward. The district bond is \$1 billion total and the taskforce is working to be ahead of the conversations so that when the Vice Chancellor comes Mesa is ready with communication and implementation so that our voice is heard throughout.

e) Accreditation / Program Review:

Accreditation / Program Review: Acting Dean Hai Hoang gave the following dates that the Institutional Self-Evaluation Report draft will be sent to the Senates for a first and second reading:

Academic Senate: 3/6/23 and 3/20/23 meetings
Classified Senate: 3/9/23 and 3/23/23 meetings
Associated Students: 3/8/23 and 3/15/23 meetings

The ISER will be reviewed at President's Cabinet on the following dates:

First reading 3/7/23
Final review and vote for approval 4/4/23

Program Review: Acting Dean Hai Hoang shared Program Review updates.

If you have any questions about this template and/or about Program Review, please contact any of the Program Review Co-Chairs:

Dina Miyoshi (dmiyoshi@sdccd.edu)
Erika Higginbotham (ehigginb@sdccd.edu)
Lorenze Legaspi (llegaspi@sddcd.edu)
Hai Hoang (hhoang001@sdccd.edu)

An email with additional information on Program Review was sent to the lead writers on 2-13-23.

f) Mesa Pathways Committee: Co-chair Marisa Alioto shared that the ACP workgroup met and it was decided was to focus on two of the ACPs: Education & Guidance and Engineering, Math & Sciences which now have action plans for this semester. The Education & Guidance ACP will be participating in Club Rush and the Future Education Summit on April 21.

If you are interested in becoming involved in a Pathways

Hai Hoang, Acting Dean, IE

2022-2023 Program Review Timeline:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2022-2023_Program_Review_Timeline_Final.pdf

Marisa Alioto, Howard Eskew, Co-Chairs MPC

Mesa Pathways Update:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Pathways_Pcab_2.21.23.pdf

workgroup or project team, please reach out to Marisa Alioto (malioto@sdccd.edu) or to Howard Eskew (heskew@sdccd.edu).

6) ACTION ITEMS: Accreditation ISER first reading: March 7, 2023; Second Reading: April 4, 2023

Calendar:

Faculty Recognition: Thursday, April 13, 2023, 5:00 – 7:30 p.m., MC 211 A/B

Scholarship Awards: Wednesday, April 26, 2023, 4:30 – 8:00 p.m., Mesa Gym

Commencement: Friday, May 26, 2023: 2:00 – 6:00 p.m., Merrill Douglas Stadium

Spring 2023 Pcab Meetings: 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16

*Institutional Committees / Special Reports / Spotlight:

2/21/23: Puente (C. Allred, R. Rodriguez, J. Bernal); Transfer, Career and Evaluations (O. Picolla)

3/7/23: ISER First Reading (H. Hoang, L. Shapiro); Spotlight: Mesa Impactship Program (A. Berry)

3/21/23: ACCJC Annual Report (H. Hoang); CDAIE (J. Sundayo); Spotlight: A2MEND Conference Experience (L. Maxey);
Spotlight: Dance Program (B. Barton, D. Flournoy)

4/4/23: Technology Plan first reading (D. Fierro); CTE Economic Impact Study Report (M. Romero); Final Reading
ISER (H. Hoang, L. Shapiro); Spotlight: Humanizing Online STEM Teaching (K. Palacios); Spotlight: Pathway Fellows
(M. Alioto)

4/18/23: Technology Plan second reading (D. Fierro); Mesa Pathways Committee (M. Alioto, H. Eskew); CEL (J.
Johnson); Spotlight Call to Action in Arts, Languages, Humanities (L. Shimazaki, L. Hensley); Spotlight:
Supporting AAPI Students (P. Ly)

5/2/23: President's Cabinet Retreat – 2:15 – 5:00 p.m., MC 211 A/B

5/16/23: Enrollment Management (I. O'Connor); BARC Resource Request (L. Legaspi); CHP, FHP

Spotlight on Equity and Excellence presentations may be viewed at the Mesa College YouTube Channel at:

<https://youtu.be/g95DGNu2ZZM>

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the President's website at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>