

# SAN DIEGO MESA COLLEGE

## President's Cabinet

February 7, 2023 | 2:15 – 3:45 p.m. | MC 211A

### 1) CALL TO ORDER: Ashanti T. Hands, President

### 2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands opened the meeting and held introductions. Dr. Hands shared that the Rosa Parks event which kicked off Black History month was incredible. There are a series of events that will occur throughout this semester.

At the District level, enrollment management discussions have been key; kudos to everyone at Mesa College who is doing great in that area. Also being discussed are the baccalaureate degrees which now includes that City College will be offering the second baccalaureate degree in our District – Cyber Defense and Analysis. Miramar College has submitted for approval in the area of Public Safety Management and we are now waiting on that to be approved. Currently for each cycle, only 15 new baccalaureate degree programs were accepted. The next round all can apply with no caps. Mesa College has four possible degree areas being considered for the next baccalaureate degree.

CVC-OEI reports were completed to update what Mesa College is doing; it includes a grid and chart about course-taking patterns where you can view how many classes are fully online, hybrid, and in-person as well as 8-week courses, etc.

Another discussion is why students are dropping their courses; District Office in collaboration with the colleges has a pop-up where before students can drop a class they have to state why.

At the campus level, the Listening tours have concluded and Dr. Hands has met with the Executive Team on how to roll that information out to the campus – staffing needs and technology were some of the key areas.

Ashanti recognized Mesa Athletics who have broken a record this football season with 98 offers to Mesa students to transfer to 4-year institutions with scholarships. The transfer process has become much more difficult because of COVID where athletes have extended their eligibility and all athletes are now in one portal competing for these same offers.

Ashanti Hands, President

### 3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Gia Blaylock, AS Senate Representative, shared the following updates:  
1) AS first retreat since the pandemic was held off campus.  
2) Welcome Week was held with a popcorn event where

Gia Lori Blaylock, Senate Representative

<p>they shared information to students on AS and open senator positions so that they can get a full board for the spring semester.</p>	
<p>b) Classified Senate: Courtney Lee, AS Vice-President, shared the following updates:  1) Welcome Week was a lot of work and a success. They were supported by many faculty and classified volunteers and a few administrators.  2) CS's current focus is cleaning up old account structures; such as the names that were on bank accounts and contact information.  3) Departments have been reaching out to make presentations at CS meetings on their programs including the Mesa Pathways Committee.</p>	<p>Courtney Lee, Vice President</p>
<p>c) Academic Senate: John Crocitti, AS President, shared the following updates:  1) AS first meeting next Monday.  2) John has been serving on several hiring committees including the Mesa president's hiring committee.</p>	<p>John Crocitti, President</p>
<p><b>4) Institutional Reports</b></p>	
<p>1) Program Review: Acting Dean Hai Hoang presented the Program Review timeline. An email will be sent on February 13, 2023 with instructions and training.</p> <p>2) Accreditation: Hai recognized the Accreditation faculty lead, Lisa Shapiro, for her work on the ISER. There is a strict deadline from the District Office designating April 17, 2023 as when the final vetted and campus approved ISER is due. Everyone is asked to read the report for your area of expertise.</p>	<p>Hai Hoang, Acting Dean, Institutional Effectiveness</p> <p>Program Review Timeline:  <a href="https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2022-2023_Program_Review_TimelineFeb.1.2023.pdf">https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2022-2023_Program_Review_TimelineFeb.1.2023.pdf</a></p> <p>Hai Hoang</p>
<p><b>5) SPECIAL REPORTS</b>  <i>No special reports at this meeting.</i></p>	
<p><b>6) OPERATIONS</b></p>	
<p>a) Instructional Updates: The Vice President of Instruction, Isabel O'Connor, shared the following updates:  1) A chart was shared of this academic year's enrollment broken down by term – FTES actual/target, FTEF actual/allocated and efficiency. Dr. O'Connor stated there has been a lot of work on enrollment management to ensure that students succeed. Mesa is not yet at pre-pandemic levels, but there is significant improvement. Last year in total FTES Mesa ended with less than 11,000. This year, Mesa has already surpassed that in terms of FTES generation. A lot of flexible scheduling is</p>	<p>Isabel O'Connor, VPI</p> <p>Mesa 2022-2023 Enrollment as of 2/6/23:  <a href="https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Enrollment_Update_February_7_2023.pdf">https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Enrollment_Update_February_7_2023.pdf</a></p>

coming from deans and chairs and a very healthful 2<sup>nd</sup> 8-week class. Mesa has a high level of efficiency and that is hard work for the VPI, deans, and chairs. VPI O'Connor shared that the Mesa headcount (individual students) is currently at 18,575. We have recouped some students but have work to do in outreach to retain students. One group that we are not retaining or attracting is adult learners.

Dr. O'Connor recognized Cynthia Rico who shared with Deans' Council that students wanted evening classes. A pilot was created but did not succeed, but we can do better next time to attract students who want on-campus classes in the evening and we will continue to work on that.

Dr. O'Connor shared that the goal of the efficiency is determined by the district – on the chart the total FTEF allocated is 905 which is multiplied by 15 and that is the ultimate efficiency goal. A discussion is being held by VC Susan Topham on what multiplier colleges should be held accountable for.

Also shared was information from the District modality study for fall 2022- spring 2023; Dr. O'Connor stated that Mesa College is offering a schedule that is very diverse to meet the diverse needs of our students. The spring 2023 full term students for Mesa is 69.17% of the scheduled courses. *The full report is available via the link to the Cabinet documents webpage.*

2) Dr. O'Connor shared Mesa College's Zero Textbook Cost Degrees & Certificates list:

- Fine Art: Art History AA & AA Transfer
- Communication Studies AA & AA Transfer
- English AA & AA Transfer
- Creative Writing CA
- Geography AA
- Mathematics AA & AS Transfer
- Applied Mathematics AA

The faculty, librarians, and special recognition to Lisa Burgert were thanked for their work.

3) Collecting apportionment for tutoring: Andy MacNeill and Mark Manasse have been working on this for the past 2 ½ years including developing a better system that captures the tutoring time so that we can collect apportionment. Andy and Mark led the discussion at a district-wide meeting and VC Susan Topham was very helpful and bought the software to help collect the information. We will now be able to track the time that students spend in tutoring. Mark Manasse was recognized for leading this effort.

SDCCD Educational Services Document - Current Class Schedule Fall 2022 – Spring 2023: Course Length / Modality:

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/SDCCD\\_Educational\\_Services\\_Document\\_Current\\_Class\\_Schedule\\_Fall2022-Spring2023\\_Courselength\\_Modality.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/SDCCD_Educational_Services_Document_Current_Class_Schedule_Fall2022-Spring2023_Courselength_Modality.pdf)

4) Dr. O'Connor recognized Monica Romero for her Global Game Jams at Mesa event on Friday – Sunday, February 3-5, 2023 in the Business Technology building. There were 41 participants that were professional game developers with Mesa student game developers as part of this global event to develop games based on the theme of roots: our own roots, where we come from, and where we are going. At Mesa College they developed 7 new games over the 3-day period. Global Game Jams Link: <https://globalgamejam.org/2023/jam-sites/san-diego-global-game-jam-mesa-college/games>

5) Dr. O'Connor recognized Alex Berry who shared Mesa Impactship Program (MIP) hosted the spring on-boarding of Mesa College interns in-person on Friday, and virtually on Monday. Over 70 students were accepted for Spring 2023 to join the program out of over 160 applicants. Eligible Mesa students may receive a one-time, \$1,000 stipend, or hourly compensation for student workplace training and enrollment in a Work Experience or Directed Clinical Practice (DCP) course. Funding is intended to support students with reducing or eliminating out-of-pocket expenses such as childcare, equipment, fees, meals, professional attire, & more. MIP students will also be provided with additional career preparation activities, resume support, networking opportunities, and connections to additional job opportunities while participating. More information can be found [here](#). Applications for Summer 2023 and Fall 2023 will open later this semester.

Dean Shimazaki was recognized for making a connection to Scripps for the internship opportunity.

b) Student Services Updates: The Vice President of Student Services, Larry Maxey, shared the following updates:

1) A pop-up message will now appear for students who drop a course; this prompt will ask them to provide a reason. Up to this point, the primary two top reasons have been a conflict in the class schedule and then "other". The replies to this prompt allows us to drill down to those students to find out if there are more concrete reasons why they are dropping. Student Services will continue to gather that data and use it to do some in-reach and outreach.

A discussion followed that gave additional reasons that students can currently choose from: class conflict with schedule, class is too difficult, personal commitments, work commitments, financial hardship, health reasons, drop commitment, need break from studies, money situation, military related (deployed), online format is too difficult, other not listed, technology issues, transportation issues.

Larry Maxey, VPSS

President hands shared that another snapshot will be done after the withdrawal deadline so there will be changes to this data.

The withdrawal dashboard (page 2 of the District Educational Services document) is another report that highlighted students who enrolled in the fall but have not persisted through to the spring. We have 612 of those students at Mesa College and the vast majority are online – 85%. The top reasons are Family/Personal Commitments, needed temporary break, employment commitment, financial hardship. The District is giving a lot of good data that we can use to leverage and support students.

2) Family U – Johanna Aleman – San Diego Mesa College was accepted as part of the cohort for Generation Hope Family U Program. It is a two-year program that allows us to focus on how to better serve our parenting students or student parents. There is a Mesa Team – in the second year they get to bring on a student fellow which is a paid fellowship of \$20,000 for 10-hours a week. A flyer was distributed with information on the application. The seven Mesa team will get to meet people from the previous years' cohort discussing what they did to increase retention persistence rate for parenting students.

Johanna added that currently there are two changing tables on campus in MC and one lactation space and are expecting two portable lactation spaces to come on campus this semester. These will have an app that the parent can scan a code, get a number and use the lactation rooms (including after hours).

3) Project Success – Johanna Aleman shared that Mesa College is a part of Project Success – an emergency aid program. Funds awarded to students do not have to be reported to financial aid. The fund do not go directly to the student but to a vendor. This includes hardships like flat tires, unexpected medical bill, car accident, etc. and need assistance they can apply to Project Success. They must submit a bill/invoice. Students may receive up to \$500 for the length of the program.

4) Student Emails – VPSS Maxey stated the execution date for students to receive their “edu” email is March 27, 2023. This will be the only email they can use within our system; no personal emails beginning March 25. Students will receive their email upon enrollment.

5) Events:

Pride Center Grand Opening will be held February 22, 2023.

Welcome Black Sip 'n Dip – Focusing primarily on

Withdrawal Dashboard (page 2):

[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/SDCCD\\_Emergency\\_Services\\_Document-Withdrawal\\_%20Dashboard.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/SDCCD_Emergency_Services_Document-Withdrawal_%20Dashboard.pdf)

building community with black students but all are welcome to attend. This is tomorrow, 11:00 a.m. – 1:30 p.m. at The Stand, K-105.

c) Administrative Services Updates: Jacqueline Collins, College Events and Operations Administrator, shared the following updates:

- 1) There is an extensive list for items they are working on:
  - Fermentation is almost finished
  - Campus-wide computer refresh is being piloted and testing/rolling out slowly to determine the impacts, especially those PCs that have software that is unique to the user.

Other projects include the lighting refresh project; a kiln to be installed in fine Arts, furniture refresh in the LR, MS, SB, Quad, campus signage (major and minor signage is being deployed by two different vendors), LRC carpet refresh project is underway, bleacher replacement, track repairs, assessment center relocation, the African American Art collection relocated, Child Development Center renovation, the P300 renovation, lots of projects using the same people to get the work done. If you want to know where they are with a particular project please reach out to Jacqueline.

e) Mesa Pathways: Marisa Alioto, Mesa Pathways Co-Chair, shared highlights including the Academic and Career Pathways (ACP) webpages are updated.

MPC is inviting all interested in joining a Pathways workgroup or project team to contact Marisa Alioto ([malioto@sdccd.edu](mailto:malioto@sdccd.edu)) or to Howard Eskew ([heskew@sdccd.edu](mailto:heskew@sdccd.edu)).

*The full report is available via the link to the Cabinet documents webpage.*

Jacqueline Collins reporting for VPA Lorenze Legaspi

Marisa Alioto, Howard Eskew, Co-Chairs MPC

Mesa Pathways Committee Update:  
[https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa\\_Pathways\\_Report\\_2.7.23.pdf](https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Pathways_Report_2.7.23.pdf)

## 6) ACTION ITEMS:

### Announcements:

- Umoja and the Black Leadership Fellows (BLF) are hosting an event titled “Welcome Black Sip ‘N’ Dip” today from 11:00am to 1:30 p.m. at The Stand, where students can meet Black faculty and staff, enjoy painting and refreshments, and more.
- To view images of the Rosa Parks Birthday Celebration, click [here](#).
- To view images from Welcome Week, click [here](#).

For a full list of the Black History Month events, click [here](#).

### Calendar:

Faculty Recognition: Thursday, April 13, 2023, 5:00 – 7:30 p.m., MC 211 A/B  
Scholarship Awards: Wednesday, April 26, 2023, 4:30 – 8:00 p.m., Mesa Gym  
Commencement: Friday, May 26, 2023: 2:00 – 6:00 p.m., Merrill Douglas Stadium

**Spring 2023 Pcab Meetings: 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16**

\*Institutional Committees / Special Reports / Spotlight:

2/21/23: Puente (C. Allred, R. Rodriguez, J. Bernal); Transfer, Career and Evaluations (O. Picolla)

3/7/23: ISER First Reading (H. Hoang, L. Shapiro); Spotlight: Mesa Impactship Program (A. Berry)

3/21/23: ACCJC Annual Report (H. Hoang); CDAIE (J. Sundayo); Spotlight: A2MEND Conference Experience (L. Maxey);  
Spotlight: Dance Program (B. Barton, D. Flournoy)

4/4/23: Technology Plan first reading (D. Fierro); CTE Economic Impact Study Report (M. Romero); Final Reading  
ISER (H. Hoang, L. Shapiro); Spotlight: Humanizing Online STEM Teaching (K. Palacios); Spotlight: Pathway Fellows  
(M. Alioto)

4/18/23: Technology Plan second reading (D. Fierro); Mesa Pathways Committee (M. Alioto, H. Eskew); CEL (J.  
Johnson); Spotlight Call to Action in Arts, Languages, Humanities (L. Shimazaki, L. Hensley); Spotlight:  
Supporting AAPI Students (P. Ly)

5/2/23: President's Cabinet Retreat – 2:15 – 5:00 p.m., MC 211 A/B

5/16/23: Enrollment Management (I. O'Connor); BARC Resource Request (L. Legaspi); CHP, FHP

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>