

SAN DIEGO MESA COLLEGE

President's Cabinet

September 5, 2023 | 2:15 – 3:45 p.m. | MC 211 A

1) CALL TO ORDER: Ashanti Hands, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Hands stated that President's Cabinet is a participatory governance group where we have representatives as voting members; these are the individuals that are representing the various groups on campus. Information that is shared here is brought back by these individuals to their constituents. These constituents can bring any issues that they want discussed at this meeting to their representatives. This is a recommending body and the central hub and where the president receives information to help her make informed decisions about how we do the work collectively as a College. Throughout the academic year, the Senates and Committees who are working year-round will present updates and matters that require a motion and vote for approval. Also featured at President's Cabinet meetings are Spotlights on Illuminating Paths which is space to honor our academic year theme and highlighting areas where equity is actively taking place. The Illuminating Paths part means that we are doing it with intentionality and focus with an eye on equity and helping to create outcomes that are going to move us into being the leading college of equity and excellence.

Two retreats are held each academic year: one in the fall that focuses on how we do the work that we do and the spring retreat discusses the data and outcomes.

District and Campus Updates: A lot of work has been done with accreditation and our ISER report; a special recognition to Dean Hai Hoang and all who got that work done. Our ISER is in and is a document that reflects who we are. We will begin the work soon on scheduling the site visit and meetings with the accreditation team. The ISER is posted on the website.

President Hands introduced Acting Dean Cassandra Storey who shared that the proposal for another bachelor program at Mesa College. VPI O'Connor stated this is an extensive report and is very critical and the process is getting much more complicated. Cassandra Storey, Acting Dean of Health Sciences and Public Service, Amanda Johnston, PTA Program Director, Dr. Gail Bachman, Director of Clinical Education, and Shelly Hess, Dean of Instructional Services, submitted San Diego Mesa College's second Baccalaureate Degree Program application in the area of Physical Therapy Assistant.

Ashanti Hands, President

stepped into that leadership role, worked with Gail Bachman, Mandy Johnston, the faculty team and Shelly Hess throughout the summer.

7) Second Baccalaureate Degree Program: Cassandra Storey, Acting Dean of Health Sciences and Public Service, Amanda Johnston, PTA Program Director, Dr. Gail Bachman, Director of Clinical Education, and Shelly Hess, Dean of Instructional Services, submitted San Diego Mesa College's second Baccalaureate Degree Program application in the area of Physical Therapy Assistant.

Enrollment Management: Dr. Hands thanked all for getting the report in at the end of last semester.

Some crises occurred on campus: a shooting was on campus where a life was lost; Hurricane Hilary and grateful the impact was not as big as we had thought on campus but there was a lot of work and decisions to be made about how we would respond; a telephone outage; and a missing student on campus who was actually on campus. Dr. Hands stated we have the expertise, the wisdom, and the heart to work through anything that is presented to us and appreciates the role that everyone has played in helping us to work through these challenges where community was at the core.

Mesa College is hosting some big district-wide events including the Fentanyl Press Conference – from the work that Suzanne Khambata has done our college was recognized to host the press conference. Student Health Services is holding training for Narcan distribution and providing Fentanyl strips.

Other events to be hosted at Mesa College is the San Diego Chapter of American Association of Women in Community Colleges to be held on Friday, September 8, 2023 which will feature Dr. Constance Carroll and Dr. Daisy Gonzales; a Black Professionals Day on September 29, 2023, and VPI O'Connor has been working with the State Chancellor's Office to host a Dual Enrollment event on campus in partnership with Career Ladders and the State Chancellor's Office.

Events:

- 1) In August we held the Fall 2023 Semester Convocation – some new formats were introduced and received positive feedback and good ideas and suggestions on moving forward.
- 2) Welcome Week: we had to pivot due to weather but were still able to welcome students and were excited to see so many on campus. Several orientations were held, including CRUISE which had over 600 students.
- 3) Athletics hosted their second Olympians Olympics event where over 350 athletes attended and having a

good time and supporting each other. Also, different groups such as counseling and The Stand were present at this event to establish relationships. Our football team had a great Saturday, 41-0, our volleyball team had a tournament on campus – all the athletes represent everything that we work for in terms of students who are here taking a full load, being ambassadors, using their talents/skills.

4) Student Health Services held the Blue Moon event in the evening and it was very well attended, decorated beautifully, good food, music, storytelling, a miniature horse, yoga, and paint kits. They distributed over 350 lunch cards.

5) Tutor training was held.

6) Next spring we will start celebrating our 60th Anniversary; Leticia Diaz is the coordinator and will present at future President's Cabinet meetings.

Districtwide Discussions:

1) There is an increase the COVID-19 numbers and the colleges have asked the District to prepare something to be sent out district-wide to remind everyone what the protocols are and also to send information to students.

2) The .edu emails: it has been a challenge rolling them out and the District has been helpful and are making sure to send information to students' personal email accounts as well as their .edu accounts.

3) Telecom Infrastructure: There have been some pilot programs with a small group of people district-wide which will be expanding.

4) A branding campaign has started district-wide.

5) Safety: Lorenze will report on things we are going to do in our community and know where the resources are available.

6) Spaces: Lorenze will share about our spaces and more information on processes for affinity spaces.

7) Partnerships with apprenticeship programs – meeting with a lot of people to discuss how we will do this work together.

Personal Goals: Dr. Hands stated she has personal goals that she will be focusing on. One of the top goals is to champion courageous leadership to foster a student-centered approach within the context of equity and action – illuminating paths. She will work with the administrators and Executive Team on how we can be radically student-centered and courageous leaders and how we center the work that we do with equity and excellence. Another goal is to ensure effective and systemic programmatic implementations centered on strengthening partnerships, narrowly focused and intentional pathways and achieving significant reductions in equity gaps. When there are conversations on our strategic enrollment plan, guided pathways, roadmap, work with FamilyU, grants, CCAP,

<p>student-centered funding formula and some of the changes, that will be Dr. Hands' focus in how we strengthen partnerships in each of those areas. Such as the year-long process for enrollment management work which had over 55 recommendations – we need to look at that list of 55 and hone in on 3 – choose 3 overarching areas that when we come together as a group we can talk about how we are making an impact and how everyone can see themselves in those efforts.</p> <p>Dr. Hands shared another goal is to extend the scope of data analysis and assessment beyond completion metrics; to have a more comprehensive understanding of educational outcomes including those factors that are related to student success on a long-term impact. We should be thinking beyond Mesa; such as what are the poverty rates in the city of San Diego and are we planning programs to make sure we can have an impact on poverty. Students leaving our campus should be able to find jobs that are going to allow them to live comfortable lives. We should be impacting outcomes in the community.</p> <p>Dr. Hands shared she will focusing and honing in on the efforts to prepare Mesa College for a Bond; to be sure our campus is educated, has knowledge, understanding, and access to information.</p> <p>The last goal is to streamline and enhance operational efficiencies in ways that are mission-aligned, transparent, and focus on our resource allocation including processes and technology solutions.</p>	
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3) STANDING REPORTS – GOVERNANCE

<p>a) Associated Students: AS Representative, Sam Alirezaie, gave the following updates: 1) AS is recruiting for Senators and representatives. 2) Club Rush will start September 19 -21, 2023. It will be held 11:00 a.m. – 2:00 p.m. in Sunrise Plaza. 3) This fall was a very good Welcome Week which included a TV interview.</p>	<p>Sam Alirezaie, AS Representative</p>
<p>b) Classified Senate: AS Acting President, Ayana Woods, stated Classified Senate has no updates to report at this meeting.</p>	<p>Ayana Woods, Acting President</p>
<p>c) Academic Senate: AS President, Andrew Hoffman, gave the following updates: 1) AS has not met yet this semester; first meeting will be held on September 11, 2023. 2) AS held a retreat on August 15 and discussions included: a) Brainstorming on issues may be coming for faculty in this year, such as artificial intelligence and the influence of AI and how it may be on a similar path like the internet which is an important tool that our students use and how AI can move away from threat and turn it into a tool.</p>	<p>Andrew Hoffman, President</p>

- b) Transparency with money; helping faculty to find pots of money to help improve the students' experiences on campus.
- c) Cal-GETC and how they are removing foreign language requirements and seeing evidence across the country – West Virginia University recently disposed of certain majors and departments and they are concerned about this.
- d) Modalities – assigning classes.
- e) How to market their Senate better – they want more participation and more people involved as officers and senators but also around campus so that the faculty realize the Academic Senate is their Senate.
- f) They held a Constitution quiz; Jennifer Carmichael came in first, Ron Fremland came in second.
- g) 10+1 Responsibilities.
- h) How to write a Resolution.
- i) Parliamentary Procedure.
- J) Jim Mahler attended and spoke on Union and Senate issues.

4) Institutional Reports

a) SD Mesa College Technology Plan: Second reading. Director David Fierro presented the Technology Plan which was revised with feedback received from Deans' Council including the general membership composition to go from tri-chairs to the addition of a chair being from the classified professional ranks and adding two administrators. Feedback also recommended changing the effectivity date from 2023-2026 to 2023-2025.

Action Item: A motion was made to accept the 2023-2025 Mesa College Technology Plan by Lorenze Legaspi; Second: Leticia Diaz. The motion was approved unanimously.

b) Enrollment Management Taskforce: VPI Isabel O'Connor and Professor Donna Budzynski shared a first reading to propose changing the Taskforce to the Enrollment Management Committee. Please send any feedback on this proposal to Isabel and Donna. A second reading will be held at the 9-19-23 President's Cabinet meeting.

David Fierro, Director, College Technology Services

College Technology Plan Final Draft:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Second_Reading_TechPlan2023_2025_9-5-23.pdf

The final copy of this Technology Plan will be placed on the President's Cabinet document webpage located at:
<https://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

Isabel O'Connor, Vice President, Instruction
 Donna Budzynski, Chemistry Department Chair

Organizational Template – Proposal for Enrollment Management Committee:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Enrollment_Management_Proposal_for_for ming_Committee_9-5-23.pdf

5) Spotlight on Illuminating Paths

New Classified Institute: Eva Parrill, Jennifer Park, and Devin Di Pierro shared the 2023-2024 New Classified Institute presentation which included outcomes from the pilot year, goals, alignment with the Mesa2030 Strategic Objectives and Campus Employee Learning Committee,

NCI Coordinators: Eva Parrill, Thuan Le, Jennifer Park, Devin Di Pierro

2023-2024 NCI Presentation:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/NCI_PCAB_9-5-

the NCI Approach, and the 2023-2024 proposed schedule.

[23.pdf](#)

6) OPERATIONS

a) Instructional Updates: Isabel O'Connor, Vice President of Instruction, shared the following updates:

- 1) Enrollment: We had a very strong summer and strong fall. We saw an increase in the FTES and are now at 103% of our FTES target and doing that below budget and with the highest productivity in the District at 14.89%. Headcount is 19,428; Isabel thanked the Counseling Department that helped enrollment. This number is something we have been struggling to reach and this is good news. They are now determining who is coming and who is not and this is why the enrollment management work is so important. Dr. O'Connor predicted if we meet our target for intersession and the spring then we will supersede this year's FTES target. Retention is appearing as one the key elements of our work in enrollment management including which students we are not retaining.
- 2) MOST program: They are doing a new module called Refresh and have 38 applicants.
- 3) Honors Coordinators were announced as Ingrid Jayne and Danté Jones. Dean Andy MacNeill will send an email to the campus to share this information to include their bios.
- 4) DEBER Program: Program is doing extremely well and have an orientation on Friday; 16 new students were accepted into the DEBER program which is the highest number to date. This is coordinated with SDSU.
- 5) Region 10: California Medicines Scholars at UCSD School of Medicine – 9 Mesa College students were accepted this program.
- 6) Dual Enrollment Workshop: Will be held on October 2, 2023, and will have the Career Ladders Project coming to Mesa College to do a strategic analyst of our dual enrollment for our entire district so each SDCCD college is sending a team and the district office. They will examine the data and determine where it is we want to go next and district-wide strategic planning.

Isabel O'Connor, VPI

b) Student Services Updates: Larry Maxey, Vice President of Student Services, shared the following updates:

- 1) Student Success and Equity under Dean Leticia Diaz will launch the Mesa College Test Proctoring Center on Monday, September 11, 2023. In addition to DSPS students they will be serving all students; they have flexible testing options due to extenuating circumstances for the non-DSPS students. An email with additional information will be sent to the campus and is available on their website.
- 2) Pathways: Student Services has been meeting to discuss ways to infuse pathways into their various onboarding activities with new students, high school

Larry Maxey, VPSS

graduates, high schoolers not a part of our feeder schools, CE, and all avenues from which a new student might enter into our system and see where we can implement pathways principals into those areas. They are currently focusing on the various steps of enrollment and infusing pathways work.

3) Dr. Ailene Crakes is facilitating presentations on AANHPI-SAP - Student Achievement Program.

4) Mental Health Services: Mental Health Services has been engaging across our campus particularly with the hiring of Derrick White who has been a phenomenal member of our community. There will be a monthly mental health discussion group with our African American students in collaboration with our Black Leadership Fellows to talk and build community together. Mental Health is hosting a suicide prevention awareness month and a healing circle for those who have been impacted by the wild fires in Maui.

4) They met with MET High School last week to discuss various ways to get their students clear paths in terms of working with us on enrollment, CCAP, and getting involved on the campus and becoming more active members of our community.

c) Administrative Services Updates: Lorenze Legaspi, Vice President of Administrative Services, shared a presentation which included updates on Campus Safety, including C-CERT recruitment for new members. Matt Faye will send calls out to campus for those with experience and all levels/areas of the organization to make sure we are trained in the event of emergencies. A training will be held in November 2023. For those that have been trained there will be a refresher course. The incident command system roles – the roles have changed and they want to make sure our command list is current and all are aware of their responsibilities and roles when then are emergencies on campus. Matt Faye will be reaching out to the managers to help develop this list and the development of evacuation plans.

Access Point Upgrade: We are redoing all the Wi-Fi on campus; last year a group came out and tested every area on campus. This assessment is complete and we are working our way towards getting all those access points installed. A link is included in the presentation notes to see who is up next and where we are in the process; we hope to finish this semester.

BARC Process: They will be reviewing the BARC process this year to include the Nuventive, different timeline for Program Review, program requests, and the BARC cycle. They want to make sure they have the opportunity to reset this year and transparency of making sure people are aware how and where they can access the funds.

Lorenze Legaspi, VPA

Administrative Services Presentation:

https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Administrative_Services_Updates_9-5-23.pdf

Wayfinding: There is construction on campus for signs on Mesa College Drive and the large marquee sign on Mesa College Circle which will have a video display for events and notifications. Next week they will roll out Affinity Space process – how to request and what that process looks like for those that have an affinity group that needs space.

d) Mesa2030 Taskforce: They have prioritized the Mesa2030 projects and Mesa was the only campus that had robust dialogue on which projects we wanted to identify and prioritize. For the Mesa2030 plan a number of projects were listed for the new Bond and the group then prioritized what means the most to us and also led with the student experience. The next steps for this semester will be reviewing the District timeline and process for the potential Bond in 2024.

e) Accreditation / Program Review: Hai Hoang, Dean of Institutional Effectiveness, stated Program Review is returning to the fall cycle; a Kickoff will be held Friday, September 8, 2023 which will cover both Program Review and Outcomes Assessment together (event will be recorded).

Nuventive: Over the summer a group of faculty and classified professionals worked very hard to create training videos and manual to help ease the transition for the college to learn about the new system.

Accreditation: The Mesa College ISER is on the website; the President, Vice Presidents and Accreditation Liaison Officer will have an initial meet and greet with the visiting team chair Dr. Garcia on September 25, 2023.

f) Mesa Pathways: Marisa Alioto presented updates on the Mesa Pathways Committee. The report included that the Academic and Career Pathways workgroup needs instructional faculty, MESA program currently has 220 students, and that MPC is building the “program mapper” to help students stay on their educational paths.

Lorenze Legaspi, Blythe Barton, Mesa2030 Co-Chairs

Hai Hoang, Dean, IE

Marisa Alioto, Howard Eskew, MPC Co-Chairs

Mesa Pathways Presentation:
<https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa%20Pathways%209.5.23.pdf>

7) ACTION ITEMS:

Calendar:

9/8/23: AAWCC - Inaugural Conference - Strengthening Women in Higher Education, 8:00 a.m. – 3:30 p.m., Mesa College

9/26/23: Chancellor’s Forum, 2:30 – 4:00 p.m., MC 211 A/B

Spotlight on Equity and Excellence presentations may be view at the Mesa College YouTube Channel at:

<https://youtu.be/q95DGNu2ZZM>

Note: The President’s Cabinet full agendas with notes will be processed following each meeting and posted on the President’s at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>