

SAN DIEGO MESA COLLEGE

President's Cabinet

October 6, 2015, 2015 | 2:15 p.m. | A-104 Conference Room

<p>Welcome Announcements</p>	<p>President's Cabinet Attendees:* Rachelle Agatha, VPA Ginger Davis, VP, Classified Senate Rob Fremland, President, Academic Senate Erika Higginbotham, Vice President, Academic Senate Angela Liewen, President, Classified Senate Pam Luster, College President Igor Burgos Maron, President, ASG Larry Maxey, SS Dean Representative Tim McGrath, VPI William Newell, VP, ASG Kim Perigo, Chair of Chairs Tina Recalde, Academic Affairs Representative Peter White, Acting VPSS Jenny Wright, Instructional Deans' Council Rep.</p>
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PRESIDENT'S UPDATES

1) District Updates: President Pam Luster stated that the Board of Trustees meeting will be held at San Diego Mesa College this Thursday, October 8, 2015. Pam reviewed the campus meeting presentation which follows the Open Session with the Trustees held 3:30 – 4 p.m., in Z-103. The theme for this year's campus presentation is "Opening Doors, Breaking Down Barriers, Celebrating Success."

2) Consent Agenda Approval:

Fall 2015 Spirit Rally, October 20, 2015, Mesa Promenade
Puente Noche de Familia, October 28, 2015, H117-118
Celebrating 20 Years of Teato Izacalli, November 3, 2015, H117-118
Gracia Molina de Pick Feminist Lecture Series. March 7, 2016, H117-118
Gracia Molina de Pick Feminist Lecture Series, March 8, 2016, H117-118
Cesar E. Chavez Celebration Spring 2016, April 11, 2016, H117-118

Action Item: Motion to approve the major events by consent agenda: Motion: Angela Liewen; Second: Kim Perigo. After discussion, the events were approved unanimously.

COLLEGE-WIDE PLANNING

1) (CED) Campus Employee Development Committee (Romero): Monica Romero, Program Activity Manager for Title V / HSI Grant, brought forward the CED proposal which is the morphing of the former Staff Development Committee into the Campus Employee Development Committee. The proposal has been vetted to Academic Senate, Classified Senate, and Dean's Council to receive feedback and support to move forward.

Action Item: Motion to approve the Campus Employee Development Committee. Motion: Jenny Wright; Second: Larry Maxey. After discussion, the committee was approved unanimously.

2) MIT Committee Proposal (Agatha): Rachelle Agatha, Vice President of Administrative Services, shared an update on the MIT Committee proposal. Rachelle stated that the proposal has been vetted to Academic Senate and Classified Senate. They received a request to add a faculty co-chair. Igor Burgos Maron, ASG President, stated it has not been discussed at a student governance meeting. The committee proposal will be placed on the President's Cabinet agenda for October 20, 2015.

3) 2015-16 Student Success & Equity Committee Update (Maxey): Larry Maxey, Dean of Student Success and Equity, provided an update that the committee needs three faculty members and are especially seeking faculty from the Math Department since a theme this year is "The Year of Math." On October 16, 2015, 9:30 – 11 a.m., a meeting will be held to discuss Mesa's Equity framework which will include a presentation by campus researcher, Bri Hays.

Ashanti Hands, Dean of Student Affairs, shared that CORA – the Center for Organizational Responsibility and Advancement, is providing online training to enhance the capacity of faculty to support learning in men of color. There will be two sessions each month.

4) IEPI – Partnership Resource Team (PRT) Visit (Hinkes): Madeline Hinkes, Dean of Institutional Effectiveness, shared that a resource team will be coming to SD Mesa College on November 12, 2015. The Institutional Effectiveness Partnership Initiative (IEPI) partnership resource team (PRT) will be at Mesa all day to talk about making assessment more meaningful across the campus. Their purpose is to gather information, using some guiding questions, so that they can develop a "menu of options" for Mesa to consider. Managers and faculty participation will be requested as well as members from COA and SLO coordinators. IEPI will then follow-up with a 2nd and 3rd visit. Madeleine stated she will send an email with a draft agenda and requests for participation. The faculty / staff meeting and report out session are open to all. Pam Luster added that the technical visiting team is a group of faculty/staff/administrators who have offered their time to colleges to assist with learning outcomes.

INSTRUCTION | VPI, Tim McGrath

1) D.O.E./ACCJC: Substantive Change Visit for HIM (November 3, 2015): Tim McGrath, Vice President of Instruction, stated that the Department of Education will be at Mesa on November 3, 2015, to review evidence on the HIM program and have a class visit with the HIT students who will be entering the program.

STUDENT SERVICES | Acting VPSS, Peter White

1) Peter White, Acting Vice President of Student Services, shared that the Transfer Fair is today in the Math+Science quad and that the month of October is transfer month.

ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha

1) BARC Recommendation (Agatha): VPA Rachelle Agatha stated a recommendation had been made to the PIE Committee to spend \$400,000 in ILM funds for instructional server/replacement equipment. Pam Luster asked for a consensus recommendation from the voting members of President's Cabinet and it was approved.

Action Item: Pam Luster asked for a consensus recommendation from the voting members of President's Cabinet and it was agreed to accept this recommendation.
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2) Great California Shakeout: Rachelle shared that the Great California Shakeout drill will be held on October 15, 2015 at 10:15. This drill is to be performed by individuals at their locations. The text messaging system will also be tested; to be included staff must have their cell phone number in Web Advisor. A video on this event can be found at: ShakeOut.org <https://www.youtube.com/watch?v=q6LHr3dEnsU>

PARTICIPATORY GOVERNANCE REPORTS:

ACADEMIC SENATE | Rob Fremland

Rob Fremland, President of Academic Senate, shared that at their last meeting, the CED and SSSP plans were approved. The Parity issue was discussed, and the IT plan was approved.

CLASSIFIED SENATE | Angela Liewen

Angela Liewen, President, Classified Senate, shared that they met two weeks ago and discuss fund raising for scholarships. They are also preparing for the change in the president's position in January 2016.

ASSOCIATED STUDENTS GOVERNANCE | Igor Burgos Maron

Igor Maron, President, ASG, shared the following:

- 1) Second in-house elections will be held on 10-14-15
- 2) November 6 is the ASG Retreat to be held in Indian Hills Camp in Jamul. 50+ ASG and 1 member from each club will participate. \$7,000 limit on spending has been budgeted for this retreat.
- 3) ASG is developing a "Club Pin Board" for club's to post flyers, etc.
- 4) Shirts for ASG
- 5) October 16 is the Regional Meeting
- 6) Assembly is November 13 in Sacramento. All ASG organizations meet at this conference to support California resolutions. Ten members will attend from Mesa College.
- 7) ASG will hold a Thanksgiving Feast for students the Wednesday before Thanksgiving.
- 8) ASG continues to sponsor the HOST program – cans are donated and placed in a basket for needy students.
- 9) ASG pursuing getting more hydration stations on campus and are contributing \$2700 in department funding support.

FUTURE PRESIDENT'S CABINET TOPICS

- 1) Reflection Space (Judy Sundayo) October 20, 2015
- 2) 2015 Student Equity Planning and Report Timeline, October 20, 2015
- 3) Accreditation Update (Danene Brown) October 20, 2015
- 4) Facilities Update (Rachelle Agatha) November 17, 2015

CALENDAR

BOT Campus Meeting at SD Mesa College: October 8, 2015, Design Center – Z101, 102, 103

5 K Run and Homecoming: October 24, 2015

President's Cabinet Retreat, December 8, 2015, 2 – 5 p.m., LRC 435

Holiday Reception, December 9, 2015, 11 a.m. – 2 p.m., H 117-118, Faculty Dining

ANNOUNCEMENTS

Charlotta Robertson: The Great California Shakeout is October 15, 2015 – at 10:15 a.m.

Anne Zacovic: African Art Exhibit will be held at the San Diego Central Library for two months. An opening reception will be held on October 7, 6 p.m. The exhibit is curated by Dr. Denise Rogers, Professor of Art History at Mesa College.

2015 Fall Job Fair – Promenade/ Main Quad at 9:30 AM – 1:30 PM

October 24, Math and Science Building Open House, 10 a.m. – 2 p.m.

Kim Perigo: October 14, 2:15 – 4 p.m., is the first Chairs/Dean's meeting. The discussion will be getting more classes on the schedule.

Andy MacNeill: November 2, 2015, SDSU Alumni Chapter will host an adjunct recognition reception will be held in H117-118.

Jenny Wright: Teaching and Learning Fridays – begins this Friday and then will alternate to every-other Friday. Held in LRC 432.

ROUNDTABLE

**Names of non-voting Mesa College/District staff and Visitors to President's Cabinet (from attendance registration): Dave Evans, Madeleine Hinkes, Charlotta Robertson, Danene Brown, Monica Romero, Saeid Eidgahy, Carol Rohe, Nancy Wichmann, Ashanti Hands, Margie Fritch, Andy MacNeill, Susan Topham*