

SAN DIEGO MESA COLLEGE

President's Cabinet

November 3, 2015, | 2:15 p.m. | A-104 Conference Room

<p>Welcome Announcements</p>	<p>President's Cabinet Attendees:* Rachelle Agatha, VPA Ginger Davis, VP, Classified Senate Rob Fremland, President, Academic Senate Erika Higginbotham, Vice President, Academic Senate Angela Liewen, President, Classified Senate Pam Luster, College President Igor Burgos Maron, President, ASG Larry Maxey, SS Dean Representative Tim McGrath, VPI William Newell, VP, ASG Kim Perigo, Chair of Chairs Tina Recalde, Academic Affairs Representative Peter White, Acting VPSS Vacant, Instructional Deans' Council Rep.</p>
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PRESIDENT'S UPDATES

1) Pam Luster recognized the San Diego Mesa College Psi Beta Chapter for receiving a "Chapter Excellence Award." Members present were Danielle Taylor (President Spring 2015), Nate Tauzer (President Fall 2014), and Raquel Jones (President Fall 2015). Advisor Jaye Van Kirk stated also recognized was Audrey Andrews (Secretary Spring 2015). Co-advisors are Helen Greenbergs & Justin Estep.

2) District Updates: Pam Luster shared that the ACCJC and Department of Education visited San Diego Mesa College earlier today as part of the review for the Health Information Management Substantive Change report. Dean Margie Fritch and Connie Renda coordinated the visit which was also attended by Shelly Hess, Tim McGrath, Lynn Neault and Pam Luster and covered issues of eligibility/standard requirements, curriculum/general education standards, and CAHIIM accreditation status. The visiting group will generate a report as a follow-up to this campus visit.

3) Consent Agenda Approval:

- * Common Grounds, Nov. 5, 2015, 12-1 p.m., H117-118
- * ASG Leadership & Legislative Training, Nov. 7, 2015, 8:30a-5p, H117-118
- * Performance and Book Signing: The Gumbo Pot Poems, Nov. 17, 2015, 11a-2p, LRC 435
- * Poetry Reading with Judith Roche, Nov. 17, 2015, 7-8 p.m., G-101
- * Tribal Art Collection of Bill and Michelle Lerach, Nov. 19, 2015, 12:45 – 2:10 p.m., G-102
- * Jerry Schad Observatory Dedication Ceremony, Nov. 19, 2015, 5:30-7p, MS Rooftop
- * HOST Thanksgiving Feast, Nov. 23, 2015, 1-5 p.m., H117-118
- * Music Dept. Concert, Dec. 12, 2015, 7 p.m., LRC
- * School of Math & Nat. Sciences Research Conference 2016, May 6, 2016, 8a – 2p, MS100

Action Item: Motion to approve the major events by consent agenda: Motion: Rob Fremland; Second: Kim Perigo. After discussion, the events were approved unanimously.

COLLEGE-WIDE PLANNING

1) Integrated Planning Calendar (Hinkes): Madeleine Hinkes, Dean of Institutional Effectiveness, presented the Integrated Planning calendar 2015-16. The calendar tracks the monthly goals for Program Review, BARC, FHP/CHP, Integrated Planning Systems Evaluation, Outcomes/Assessment, Strategic Planning and Accountability (ACCJC, IEPI, SS & Equity.) This document may be found on the President's webpage of the SD Mesa College website at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/>

INSTRUCTION | VPI, Tim McGrath

1) Vice President of Instruction, Tim McGrath, shared that several final faculty interviews are being held and there is a great pool of quality candidates.

STUDENT SERVICES | Acting VPSS, Peter White

1) TB Case Update: Acting Vice President Student Services, Peter White, shared that there has been one case of tuberculosis identified by the County Public Health which is being monitored by the Mesa College Health Center Director, Suzanne Khambata. Mesa College has a standard protocol and set of steps including any TB testing on campus of anyone the student has been in contact with (these individuals have been already notified.)

ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha

1) Alice Training Schedule: Vice President of Administrative Services, Rachelle Agatha, shared that an ALICE training will be held on our campus Friday, November 20, 8a – Noon, in G-105. ALICE is based on the premise that information, authorization, and proactive training are the key to surviving the Active Shooter and stands for: Alert – Lockdown – Inform – Counter – Evacuate. To register, contact DeAnn Griffin at dgriffin@sdccd.edu.

PARTICIPATORY GOVERNANCE REPORTS:

ACADEMIC SENATE | Rob Fremland

Rob Fremland, Academic Senate President, shared discussions from their last AS meeting, including:

- 1) Larry Maxey attended and gave a presentation on the Student Equity Plan.
- 2) Pam Luster attended and addressed rumors from LRC.
- 3) Planning for the State Senate Plenary which begins this Wednesday, November 4. Among those attending are Terry Kohlenberg, Erika Higginbotham, and Rob.
- 4) David Fierro will attend the next meeting and give an update on the IT department.

CLASSIFIED SENATE | Angela Liewen

Angela Liewen, Classified Senate President, shared that they are currently assigning classified staff to committee memberships. They are also planning for the Children's Holiday Bazaar.

ASSOCIATED STUDENTS GOVERNANCE | Igor Burgos Maron

Igor Burgos Maron, ASG President, shared the following updates:

- 1) Food drive was a success and thank you for donations.
- 2) November 17, 2:30 – 3:30 they will hold a financial workshop
- 3) A professional photo booth will be held November 16-17.
- 4) November 24 is the ASG Thanksgiving Feast event.
- 5) ASG retreat is this Saturday.
- 6) ASG members will go to Sacramento next weekend.

FUTURE PRESIDENT'S CABINET TOPICS

- 1) Facilities Update (Rachelle Agatha) November 17, 2015
- 2) Equity – final report (Maxey) November 17, 2015
- 3) Reflection Space (Judy Sundayo) December 1, 2015

CALENDAR

President's Cabinet Retreat, December 8, 2015, 2 – 5 p.m., LRC 435
Holiday Reception, December 9, 2015, 11 a.m. – 2 p.m., H 117-118, Faculty Dining

ANNOUNCEMENTS

A Veterans' Day celebration will be held next week at the Veteran Resource Center which will include an open house, BBQ and financial aid workshop.

The fashion class has items on sale in the bookstore.

Madeleine Hinkes reminded everyone the Program Review deadline is 48 days.

Pam Luster state the First Monday on the Mesa will be out the 2nd Monday to include information on the new faculty hiring.

ROUNDTABLE

*Suzanne Khambata, Saeid Eidgahy, Carol Rohe, Nancy Wichmann, Charlotta Robertson, Lina Heil, Andy MacNeill, Sara Leonard.