

SAN DIEGO MESA COLLEGE

President's Cabinet

October 15, 2019 | 2:15 p.m. | MC 211 A

1) CALL TO ORDER: President Pam Luster	
2) PRESIDENT'S REPORT	
<p>a) Campus and District Updates: No updates reported at this meeting.</p> <p>b) Proposed Special Meeting of President's Cabinet: President Pam Luster stated that there is only one President' Cabinet meeting in December, and there is a need for an additional meeting for final approvals before the end of the semester. President Luster proposed a special meeting of President's Cabinet on December 10, 2019, 2:15 p.m. The only agenda item currently is the final recommendation on the Mesa Pathways self-assessment.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action Item: A motion was made to hold a December 10, 2019 President's Cabinet meeting by Manuel Vélez; Second: Leslie Shimazaki. Following discussion, the motion was approved unanimously.</p> </div>	<p>P. Luster</p>
3) STANDING REPORTS - GOVERNANCE	
<p>a) Associated Students: Associated Students President, Taylor Carpenter, reported on the following items:</p> <ol style="list-style-type: none"> 1. Last Wednesday the Student Senate approved a resolution to officially honor Indigenous People's Day instead of Columbus Day. Taylor stated she will bring the resolution to Academic Senate and is collaborating with Miramar and City. 2. On Monday, with the coordination provided by AS Vice President Robyn Bolden, an AS photo shoot will be held. 3. AS is preparing for their retreat on November 2 and 3, 2019. 4. The AS are preparing for their "Thanksgiving Feast" event. 	<p>Taylor Carpenter, President</p>
<p>b) Classified Senate: Classified Senate President, Charlie Lieu, reported on the following items:</p> <ol style="list-style-type: none"> 1. CS held a discussion on a possible service event in the community in partnership with the Bayside Community Center. This would be in December 2019. 2. CS's dues campaign is ongoing; the last day is October 18, 2019. They are hold an opportunity drawing for two tickets for the "A Taste of Mesa" Culinary Department event. 3. CS is holding a social at Societe Brewery Company on October 23, 2019. 4. CS is holding a fundraiser in partnership with Mesa Athletics. It is a Resiliency Fund Free Throw Challenge to be held on November 15, 2019, 11 a.m. – 1 p.m. in 	<p>Charlie Lieu, President</p>

<p>the Mesa gym. An email will be sent with information on how to register a team for this event as well as the prizes for the winning teams.</p>	
<p>c) Academic Senate: Academic Senate President, Manuel Vélez, reported on the following items:</p> <ol style="list-style-type: none"> 1. Pam Luster attended the AS meeting last week. 2. The ASCCC meeting was held at Mesa College last week. 3. November 7 a Fall Plenary prep session will be held. Included in the discussions will be important issues to the Academic Senate: the baccalaureate degree resolutions and getting ASCCC to overturn their previous decision against bachelor degrees and encourage community colleges to focus on information for bachelor degrees. 4. AS current projects in the preliminary stages on future needs for the campus: 1) a proctoring center to provide an area for students to retake tests, 2) a faculty-centered event connected to Convocation to provide a time and place for faculty to network and discuss cross-discipline issues. 5. As is planning for the AS Retreat will be held on flex week in the spring semester. Discussions include parliamentary issues; one presentation will be a speaker on the Brown Act. 	<p>Manuel J. Vélez, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS</p>	
<p>a) HSI / Equity / Professional Learning: Leticia López, Program Manager of HSI Initiatives, Larry Maxey, Dean of Student Success and Equity, and Janue Johnson, Professional Development Coordinator, presented on HSI-Equity-Professional Learning Updates. Included in the presentation was the definition of equity, HSI Initiatives and pilot programs and professional learning Positive Core framework.</p>	<p>L. López, L. Maxey, J. Johnson</p> <p>HSI-Equity-Professional Learning Updates Presentation: http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/HSI_Equity_PL_PCab_Presentation.pdf</p>
<p>5) SPECIAL REPORTS</p>	
<p><i>No special reports at this meeting.</i></p>	
<p>6) OPERATIONS</p>	
<p>Standing Items:</p> <p>a) Enrollment Report: Vice President of Instruction, Isabel O'Connor, stated the 8-week classes started yesterday, most are at capacity or just a handful of seats in a full areas.</p> <p>Semester enrollment information: Mesa College 101% of enrollment target, 5,932 FTES Headcount: 21,079 (7.5% below from last year) Efficiency continues to increase: 14.28%</p>	<p>I. O'Connor</p>

VPI O'Connor stated that the Intersession and spring schedule will be "live" on October 21, 2019.

b) Mesa Pathways: Howard Eskew, Co-Coordinator of Mesa Pathways, shared the following:

- 1) Professor Eskew stated a group of 27 attended the Strengthening Student Success Conference in San Francisco October 9-11, 2019.
- 2) The Brave Communications Mesa Pathways workgroup will meet on October 18, 2019, 10 a.m. in BT 101 and will discuss language in the classroom and across the campus.
- 3) The four Mesa Pathways workgroups' leaders are being finalized; the work groups are Guided Majors and Mapping, Proactive and Integrated Student and Academic Support, Brave Communications and Onboarding and Career Exploration. Andy MacNeill and Anne Hedekin will lead Brave Communications; Claudia Estrada-Howell and Shawn Fawcett will leading Onboarding; Trina Larson, and Mark Manasse will lead Proactive and Integrated Student and Academic Support. The Guided Majors workgroup has not met yet to establish their leadership.
- 4) The last two Mesa Mixers (led by Guide Majors workgroup) were cancelled and the group will schedule new dates/times.
- 5) *Leading from the Middle* will be held October 24-26, 2019 and working on completing a project which is the Mesa Pathways Canvas shell which will be integrated with the webpage. Students, faculty, classified and administrators will all have access to the Canvas shell.
- 6) Program mapping: a handout was distributed which provided clarification on program mapping points to consider. Two additional points were added: high unit majors may extend beyond two years; and to consider using summer semester when appropriate. VPI O'Connor stated this does not replaced the Ed Plan but rather a "road map".
- 7) The Scale of Adoption Mesa - Pathways Self-Assessment document has been reviewed by Chairs and is being forwarded to Classified Senate and student governance.
- 8) ASCCC Guided Pathways Taskforce is holding its Fall 2019 Regional meeting on November 22, 2019, 10:30 a.m. – 3:00 p.m. at Imperial Valley College. Manuel Vélez and Howard Eskew are attending this regional meeting and this is open to all.

c) Education Facilities Master Plan (EFMP): Acting Dean of Institutional Effectiveness, Bridget Herrin, stated they have met with the Master Planning consultants and they will speak at their first campus engagement next Tuesday, October 22, 2019, at the extended PIEC meeting to review the integrated planning model. Fall semester engagements and online surveys will also be held with students to get to know their experience on

I. O'Connor, H. Eskew, T. Parsons
Handout: Program Mapping: Points to Consider
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Program Mapping Points to Consider 10-15-19 Pcab.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Program%20Mapping%20Points%20to%20Consider%2010-15-19%20Pcab.pdf)

L. Legaspi / B. Herrin

<p>campus.</p> <p>d) Dashboard of the Month: Nancy Cortez, Research Analyst, presented on the HSI and Equity Dashboard.</p>	<p>N. Cortez</p> <p>Link to IE – HSI & Equity Dashboard: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/HSIEquityDash.shtml</p>
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7) ACTION ITEMS

<p><u>Mesa’s Guided Pathways Essential Practices:</u> 11-19-19: Scale of Adoption Self-Assessment: first reading 12-10-19: Scale of Adoption Self-Assessment: second reading</p>	
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Events:
October 24, 2019: 5:30 p.m., A Taste of Mesa
October 29, 2019: President’s Cabinet Retreat: 2:00 – 5:00 p.m., MC 211 A/B
November 14, 2019: Meetings held in Mesa Commons
3:30 p.m. – Meet and Greet with SDCCD Trustees; 4:00 p.m., Mesa Campus Presentation at Board of Trustees meeting
December 4, 2019: Holiday Reception: 11 a.m. – 1:00 p.m., MC 211 A/B
Proposed: December 10, 2019 President’s Cabinet Special Meeting, 2:15 p.m., MC 211A

Announcements:
Vicki Miller:
All-USA Team Scholarship applications are open; please forward flyers to students. Deadline is October 23, 2019.
Bystander Training Workshop will be held October 29, 2019, 1:00 p.m. in the AS conference room.
Hunger and Homelessness Awareness Week is November 18-22, 2019
Day of Service – Kitchens for Good, November 18, 2019
Johanna Aleman: Farmers Market – October 17, 2019
Ryan Shumaker: Devore Trophy was awarded to San Diego Mesa College Athletics
Andy MacNeill: SDSU CCLead Alumni Group Fall Recognition Event, October 29, 2019; Equity Champions awarded to Larry Maxey, Johanna Aleman and Claudia Estrada-Howell.
Ashanti Hands: Undocumented Student Awareness Week and LGBTQ+ Celebration Week is October 14-18, 2019

Fall 2019 Pcab Meetings: 9/3, 9/17, 10/1, 10/15, 11/5, 11/19, 12/3
***INSTITUTIONAL COMMITTEE REPORTS:**
Sept. 3: Environmental Sustainability Committee (W. Ray)
Sept. 17: Honors Program (V. Gerace)
Oct. 1: No Presentations
Oct. 15: HSI / Equity / Profession Learning (L. Lopez, L. Maxey, J. Johnson)
Nov. 5:
Nov. 19: BARC (L. Legaspi), PIEC (B. Herrin), COA (K. Clark)
Dec. 3: Mesa Pathways (H. Eskew, T. Parsons); Mesa Tutoring (M. Manasse)