

SAN DIEGO MESA COLLEGE

President's Cabinet

November 4, 2014 | 2:00 p.m. | A-104 Conference Room

<p>Welcome</p> <p>Announcements: A reminder that there will be a President's Cabinet / PIEC combined retreat on December 2, 2-5 p.m., in the CE at Mesa classrooms, 118-120.</p>	<p>President's Cabinet Attendees:*</p> <p>Rachelle Agatha, VPA Jennifer Cost, Chair of Chairs Rob Fremland, VP Academic Senate Ashanti Hands, SS Dean Inna Kanevsky, Chair, Academic Affairs Terry Kohlenberg, President, Academic Senate Pam Luster, College President Angela Liewen, President, Classified Senate Andy MacNeill, Deans Council Marcelo Masur, ASG Vice President Tim McGrath, VPI Michael McLaren, VP Classified Senate Susan Topham, SS Dean (for Julie Barnes) Absent: Julie Barnes, VPSS Jesus Escudero IV, ASG President</p> <p><i>*Names of non-voting Mesa College/District staff and visitors to President's Cabinet are listed at the end of this document.</i></p>
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PRESIDENT'S UPDATES

a) District Updates:

President Pam Luster stated that the Certification of Interest to apply for the HIM Baccalaureate degree pilot program was sent this week. Tim McGrath presented the Pilot Program timeline. The next step in the process is the Request for Proposals which will be available on November 20, 2014. Tim shared that not all 15 of the pilot programs may be awarded – from our region only three have stated interest (Mesa College, Southwestern and MiraCosta.) An announcement of the Pilot Colleges selected will be given on January 21, 2015 and the programs must begin by 2017-18, although SD Mesa College would be prepared to begin with the first cohort by 2015-16.

President Luster announced that a Participatory Governance workshop will be held as part of the Board of Trustee regular meeting this Thursday, November 6, 2014. Participating from Mesa College is Rachelle Agatha, Terry Kohlenberg and Angela Liewen. The Student Equity plan will be presented to the Board of Trustees at this meeting.

b) New Process for Major Events (Rachelle Agatha): VPA Rachelle Agatha stated that a new process for major events will be piloted in Spring 2015. This form will be brought to a future President's Cabinet meeting.

c) Consent Agenda Approval: (Sent via email on 10-31-14 for review):

*Hour of Code, Monday, December 8, 2014, 12 – 7 p.m., K101 and K105

*Reading Apprenticeship Workshop, Friday, February 8, 2015 CE at Mesa, Multipurpose Room

Action Item: Consent approval vote for above major events. Motion: Rob Fremland; Second: Jennifer Cost. After discussion, the events were approved unanimously.

d) Special Presentation: Learning Communities Recommendation (Inna Kanevsky, Academic Affairs) Inna Kanevsky, Chair of Academic Affairs, presented their Position Paper on Learning Communities. Inna stated that they researched the practicality of the Learning Communities where they found some success, such as in the Hispanic and African American student populations, which seemed to benefit from these programs. The recommendation from Academic Affairs Committee was to continue the existing projects but they did not recommend implementing additional learning communities on campus, with the exception of the first year experience learning community program. The Position Paper also recommended an investigation into the benefits of basic skills prerequisites to achieve goals comparable with those of Learning Communities. The discussion that followed included questions on the data used for research, such as two-year and four-year colleges and how the group defined “practicality. The discussion also included the request for Academic Affairs to use additional data and interview some of the Learning Community coordinators – the Position Paper is missing data on the SD Mesa College Learning Communities such as the Mesa Academy. Pam Luster asked if Academic Affairs and Academic Senate were willing to consider other voices left out of this research. Terry Kohlenberg commended the Academic Affairs for their research and stated that this topic will continue to be discussed at the November 17, 2014 Academic Senate meeting. President Luster then noted that the Position Paper would be tabled until after it is brought to the Academic Senate for a roundtable discussion to get additional feedback and that members of the President’s Cabinet should bring this Position Paper to their constituents for their review and input.

COLLEGE-WIDE PLANNING

a) Title V / HSI Grant Updates (Susan Topham): Dean Susan Topham shared that the faculty members appointed for the Title V / HSI Grant Assignments are:

Grant Curriculum Development Specialist

Wendy Smith, English Faculty

English Course Designer

Jennifer Cost, English Faculty

Personal Growth Designer

Laura Mathis, Counseling Faculty

Structured Learning Assistance* (SLA) Coordinator

Sim Barhoum, English Faculty

Bradley Hughes, Physical Science Adjunct Faculty

Professional Development Specialist

Leticia Lopez, Languages Faculty

Additionally, **Acting Director for the Grant** is **Monica Romero, Supervisor for the Transfer/Career Center**, who has agreed to take on the role for the next few months during the search for a full-time director.

Additional assignments include a Math Course Curriculum Designer and Student Success Specialist. Deadline for these letters of interest is November 10, 2014.

b) Program Review (Madeleine Hinkes): Acting Dean of Institutional Effectiveness Madeleine Hinkes shared that the deadline for Program Reviews is January 30, 2015. A Program Review steering committee

meeting will be held this Friday, November 7.

INSTRUCTION | VPI, Tim McGrath

VP Report: VP McGrath stated there were statewide issues with Currinet since one server is down. Toni Parsons provided a list of the curriculum issues and delays and will report back to a future President's Cabinet meeting.

STUDENT SERVICES | VPSS (Susan Topham, Dean, Student Development)

Student Services Update: Dean Susan Topham shared that Student Services is launching their education plan campaign, "Flash Forward to Your Future" where each student that completes their ed plan gets a flash drive with their plan loaded on it as well as additional transfer information. Ashanti Hands added that the Student Equity Plan is moving forward with a survey on randomly selected classes at SD Mesa College which will enable us to identify salient needs, challenges and other issues on men of color at Mesa and to devise strategies that will be conducive to facilitate their success.

ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha

Web Update: VPA Rachelle Agatha stated that the Web Advisory Group met and are in the discovery phase of planning the new website. Consultants and Bri Hays presented data to the group – part of the first phase will be the college calendar and faculty/staff directory.

PARTICIPATORY GOVERNANCE REPORTS:

ACADEMIC SENATE | Terry Kohlenberg

1. First reading of resolution regarding equity for adjunct faculty. This resolution included the need for adjunct faculty to have regular office hours.
2. Black Studies hearing at next week's Fall Plenary which is on making Black Studies an official discipline.
3. Faculty Hiring Committee membership changes: 1) Senate President, VPI and VPSS co-chair will be added but will not rank faculty hiring, 2) Five faculty members representing five school rank proposals, 3) Five deans representing the five other schools rank proposals.
4. Rob Fremland, Toni Parsons and I will be attending the Fall plenary next week
5. Thekima Mayasa will be attending the hearing at Fall plenary

CLASSIFIED SENATE | Angela Liewen

- a) Senate secretary Amanda Torres has accepted a position at ECC, therefore the secretary seat will be vacant as of November 7, 2014.
- b) The Dudley's bread fundraiser is ongoing; please order bread by November 13 which is the Classified Senate's primary source of scholarship funding.

ASSOCIATED STUDENTS GOVERNANCE | Marcelo Masur

- a) ASG had raised \$150 and in collaboration with the Mesa Veteran group who raised \$800, will be holding a Backpack Drive on November 29.
- b) ASG is currently collecting data from students on desired Wifi location needs on the SD Mesa College campus.
- c) The ASG external affairs is creating a new website
- d) The ASG Budget Committee is creating a financial information binder.
- e) The ASG are hosting a booth this weekend at the Fall Fest event.
- f) The ASG are attending the Senate Assembly where one of their resolutions has been approved to be placed on the agenda. Ten Mesa College students and one advisor (Courtney Lee) will be traveling November 14-16, 2014.

FUTURE PRESIDENT'S CABINET TOPICS

No topics added at this meeting.

CALENDAR

Fall Fest Run, November 8, 2014, 7-11 a.m., (Coordinator: Anne Zacovic)

SD Mesa College Street Fair / Homecoming, Saturday, November 8, 2014

Pcab/PIEC Retreat, Tuesday, December 2, 2014, 2 – 5 p.m., CE at Mesa rooms 118-120

Holiday Reception, December 10, 2014, 11 a.m. – 2 p.m., H 117-118-119

ANNOUNCEMENTS

1) A pep rally will be held at Noon tomorrow with Mesa athletes in attendance and popcorn served.

2) The “Pay it Forward” Scholarship will once again be offered as an opportunity drawing at the Homecoming game this Saturday – you do not need to be present to win.

3) Tonight the Mesa Writer’s Read event will be held at 5:30 p.m. in H117-118 and features students, faculty and staff.

4) Vet Week is next week with events on Wednesday and Thursday including an Open House at the Vet Center on the SD Mesa College campus and on Thursday a panel of WW II veterans speaking in the LRC from 11 a – 1 p.m.

ROUNDTABLE

Schedule for President’s Cabinet meetings for Fall 2014:

(1st and 3rd Tuesdays, 2 – 3:30 p.m., A-104)

November 18, 2014

December 2 (Retreat, 2-5 p.m.) and December 16, 2014

**Names of non-voting Mesa College/District staff and Visitors to President’s Cabinet: Tony Gutierrez, Madeleine Hinkes, Charlotta Robertson, Sara Leonard (MET Principal), David Fierro, Rick Cassoni, Carol Sampaga, Danene Brown, Anne Zacovic, Margie Fritch, Monica Romero, Sara Beth Cain*