

September 16, 2014 | 2:00 p.m. | A-104 Conference Room

<p>Welcome Announcements</p>	<p>President's Cabinet Attendees:</p> <p>Rachelle Agatha, VPA Julie Barnes, VPSS Jesus Escudero IV, ASG President Rob Fremland, VP Academic Senate Ashanti Hands, SS Deans (for Susan Topham) Terry Kohlenberg, President, Academic Senate Pam Luster, College President Angela Liewen, President, Classified Senate Andy MacNeill, Deans Council Marcelo Masur, ASG Vice President Tim McGrath, VPI Michael McLaren, VP Classified Senate</p> <p>Excused: Susan Topham, Jennifer Cost, Chair of Chairs Absent: Inna Kanevsky, Chair, Academic Affairs</p>
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PRESIDENT'S UPDATES

a) District Updates: No Report

b) Title V Grant: Julie Barnes/Tim McGrath: VP Julie Barnes distributed the Hispanic-Serving Institutions (HSI) Title V Grant document which gives information on the grant awarded to San Diego Mesa College for 2014-2019, with specific attention to year one that begins on October 1, 2014 and the critical grant imperatives and expected outcomes. A PowerPoint was shown entitled "Proyecto Exito" which gave details on the demographic shifts, students by ethnicity data, the HSI program description and grant objectives. VP Barnes thanked Leticia Lopez, Jill Moreno-Ikari, Manuel Velez, Bri Hays and Trina Larson for their hard work in bringing the grant to San Diego Mesa College.

VP Tim McGrath stated that the funding begins October 1, 2014 and there is a quick turn-around time to meeting the grant requirements, including the hiring of a project director and implementing the first year objectives. There will be reassign time available for faculty for the development of curriculum. The HSI document and PowerPoint presentation can be found on the president's webpage located at:

<http://www.sdmesa.edu/about-mesa/presidents-page/documents/title-v-hsi-presentation-at-presidents-cabinet-9-16-14/>

<http://www.sdmesa.edu/about-mesa/presidents-page/documents/hispanic-serving-institutions-hsi-program-title-v-grant-e2809cproyecto-exitoe2809d/>

c) Consent Agenda Approval: (Sent via email on 8-28-14 for review):

*Grass Roots Health Fair

*2014 Annual Transfer Day

Action Item: Consent approval vote for above major events: Motion: Terry Kohlenberg; Second: Marcelo Masur. After discussion, the major events were approved unanimously.

COLLEGE-WIDE PLANNING

a) Grant Development Guidelines (Anne Zacovic): Director of Resource Development Anne Zacovic shared the Grant Development Guidelines form and noted the changes made since the first review at the last President's Cabinet meeting. This grant application form formalizes the grant process and helps align them to the college goals and well as streamlining the process. After discussion, Pam Luster asked to accept this form by acclamation and the voting members agreed. The new form will be posted online and links sent out in the near future.

b) Accreditation (Julie Barnes): VP Barnes stated the formal launch of our accreditation team has begun. The Co-chairs are Danene Brown and Chris Sullivan and tri-chair positions have been filled with staff, faculty and administrators. The goal this year is to create the first accreditation draft by May 2015.

c) SD Mesa College Campus Board of Trustees Meeting: October 9, 2014: President Pam Luster reminded everyone of our upcoming Campus Board Meeting. The draft of the meeting agenda was shared with the cabinet. The times for each session are listed below – please make an attempt to attend the Open Door meeting with the Trustees which occurs before the Campus meeting.

3:30 p.m. – Open Door Meeting with Trustees, Z-103

4:00 p.m. – Campus Board Meeting, Z-102

5:00 p.m. – Regular Business Meeting, Z-102

d) Student Equity (Ashanti Hands): Dean Hands shared information on student equity gaps; as an example, the college is currently examining completion and success date for all groups of students, disaggregated by race, gender and age. Just one discovery is that only 10% of African American students, who declare that they are planning to earn a degree, are obtaining a degree at San Diego Mesa College. The student equity effort offers the college the opportunity to dig in deeper to find out why this may be happening and work with the college-wide community to mitigate inequities. Ashanti added we need to close these equity gaps by looking at our practices and policies to find ways to create an environment where more students can be successful. In addition, Ashanti distributed an email today which included an "Equity for All" handout and a reminder for an opportunity for individuals/departments to provide feedback to inform the equity planning efforts.

e) Faculty Hiring 2014-15: President Luster shared the Faculty Hiring 2014-15 which lists the following:

Fall Hire for Spring 2015

Interior Design

Exercise Science-Football

Radiologic Technology

Counseling (2) 1 Veteran Counselor, One replacement

Spring Hire for Fall 2015

Accounting

History (2) 1 new, 1 holdover from F14

Hospitality

Architecture

Child Development Center Director

Astronomy
Dental Assisting
Chemistry
Black Studies
GIS

INSTRUCTION | VPI, Tim McGrath

a) Enrollment Update: VP McGrath shared the following:

Mesa is offering 37 fewer sections this fall year compared to Fall 2013.

1. Mesa is offering 11 more online sections than last fall. (178 fall 2013 and 189 fall 2014).
Mesa is offering 14 less hybrid courses this fall compared to last fall. (62 Fall 2013 vs. 48 fall 2014)
2. Mesa has the following enrollment actuals and plans

Summer 2014 = 1,293 (actual)
Fall 2014 = 6,935 (plan)
EMS Totals = 6,896 (actual)
Spring 2015 = 7,000 (plan)

Projected Total 15,262
Projected Target – 15,482
Difference – 220

We are currently working with the Chairs and Deans to increase high demand course offerings to make our target.

3. Headcount is down 607 students from last fall (at this time).

23,210= fall 2013
22,603 = fall 2014

4. Fill Rates (Both on-campus and online) are a combined 89% which is 2% lower than last year's rate of 91% at this time last year.
5. Enrollment Capacity (total seats – on campus and online)

60,008/65,970 = fall 2013 = 91%
57,504/64,451 = fall 2014 = 89%

The Deans and Chairs are working together to manage enrollments and have created some short term course options for students and to address FTES shortfalls for fall semester. Additionally, we are increasing course offerings for spring 2015 which is possible due to the new Social and Behavioral Sciences buildings opening.

STUDENT SERVICES | VPSS, Julie Barnes

a) Student Success and Support Program (SSSP) VP Barnes provided the update for Dean Susan Topham who is attending a workshop in Sacramento on the requirements for the SSSP plan. She stated the SSSP plan is almost complete – there are eight priority enrollment registration groups at SD Mesa College, with the top priority group consisting of the students who have met the 3 components mandated in the new SS legislation – they are assessment, orientation and a completed education plan.

ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha

- a) SBSB Move-In (Charlie Zappia) Dean Zappia shared that the Social Behavioral Sciences Building is going through the final stages of preparations before their move-in the end of September.
- b) Groundbreaking for the Exercise Science Center and the Mesa Commons which will house the Culinary Arts, Café, Bookstore, Reprographics and Stockroom will be held next Thursday, September 25, 2014 at 10 a.m. The location is the lawn area between the H-100 and I-100 buildings.

PARTICIPATORY GOVERNANCE REPORTS:

ACADEMIC SENATE | Terry Kohlenberg

AS President Kohlenberg presented the following: 1) update on senate resolutions (no action requested), 2) Faculty Hiring Prioritization Committee will have first meeting this Friday, 3) Academic Senate is holding dialog between faculty and student services regarding SSSP, 4) Academic Senate is seeking clarity with the enrollment management team activities.

CLASSIFIED SENATE | Angela Liewen

CS President Angela Liewen stated that their first meeting is this Friday. They continue to work at placing classified staff as members on committees.

ASSOCIATED STUDENTS GOVERNANCE | Jesus Escudero IV

ASG President Jesus Escudero, IV reported the following: 1) Departmental Funding Requests are due Friday, September 19, 2014 (3 p.m. in the Student Affairs Office or 5 p.m. by email), 2) ASG Fall 2014 In House Election Application (Senators and SJRB) deadline Friday, September 19, 2014 at 12 p.m. in I4-408, 3) the ASG retreat is scheduled for October 4 -5, 2014, 4) students have been appointed to over 25 college committees.

FUTURE PRESIDENT'S CABINET TOPICS

No topics Added

CALENDAR

Chancellor's Forum: Monday, September 22, 2014, 2-3 p.m., G-101

Celebration On The Mesa, 50 Years of Student Success, October 3, 2014, 5:30 p.m., Promenade

SD Mesa College, Board of Trustees Campus Meeting, October 9, 4 p.m. Z-102

ANNOUNCEMENTS

Announcements were made giving more information and encouragement to attend the events listed above.

ROUNDTABLE