

We strongly recommend that this request be received complete by the Financial Aid Office (FAO) no less than 2 weeks before your last day of class for the term you are enrolled. Requests received on your last day of class or incomplete may not be reviewed. The law does not permit the FAO to process any requests submitted after your classes end for the term.

Please note: Your last day of class may be earlier than the posted end of term.

Fall 2024 Term ends 12/16/24. Spring 2025 Term ends 6/2/25.

Summer 2025 Sessions end 8/16/25



SAN DIEGO  
MESA COLLEGE

#27

7250 Mesa College Drive  
14-107 San Diego, CA 92111-4998  
619.388.2817 | 619.388.2824 (fax)

## Unusual Circumstance Request 2024-2025

Student Name: \_\_\_\_\_ CSID: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Check One:  Dependency Petition  Renewal Review of Prior Dependency Petition

### Dependency Petition 2024 – 2025

Financial aid regulations assume that the family has primary responsibility for meeting the educational cost of students. If you are considered a dependent student according to the financial aid definition, your aid eligibility is determined by using parent income and asset information in addition to your information. Dependent students are therefore required by law to provide parental information and signatures to be considered for financial aid.

Occasionally a student may not be able to obtain parental information due to exceptional circumstances. (Examples include physically abusive parental relationships, former wards of the court, refugees, political asylees or incarcerated parents.)

**The following are NOT considered exceptional circumstances:** Your parents did not claim you as an exemption; you supported yourself; you parents are unwilling or unable to pay; you don't communicate with them; it is difficult to acquire their information. **Unfortunately, petitions citing these circumstances cannot be taken into consideration.**

*If you do have exceptional circumstances*, please describe these in detail and attach all documents that support your circumstances. In your petition you should supply detailed information for each of the following:

PLEASE SUBMIT EACH OF THE FOLLOWING IN YOUR DETAILED STATEMENT (PLEASE CHECK EACH SUBMITTED)

**On a separate piece of paper, in paragraph format, please submit a signed statement to answer all of the following questions:**

- Identify the full name(s) and location of your parent(s). Include information on both parent 1 and parent 2 regardless of marital status or gender.
- Describe the last time you lived with and/or had contact with your parent(s). Include the date, location, and nature of the contact.
- Explain why you cannot obtain parental information. (Please be clear and specific.)

IN ADDITION, PLEASE PROVIDE THE FOLLOWING (PLEASE CHECK EACH SUBMITTED)

- You MUST include **One (1) signed letter** from objective third party(ies) and/or professional individuals, such as a high school counselor, case worker, rabbi, minister, therapist, or other professional who can confirm the unusual or extenuating circumstances in your family from their perspective as witnessed\*. These statements should include the following information:
  - Date of the Letter
  - Their relationship to you and your parents
  - Their full name, address, telephone number and e-mail address
  - Their factual knowledge of your family circumstances
- Any other supporting documentation (or additional 3<sup>rd</sup> party letter) such as proof of abandonment or abuse by parent(s), court documents, police reports, or a certificate of death.

PLEASE NOTE: *You may be asked to provide additional verification items at any time during processing.*

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Student Name: \_\_\_\_\_

CSID: \_\_\_\_\_

**Renewal Review of [prior] Dependency Petition 2024 – 2025**

Financial aid regulations assume that the family has primary responsibility for meeting the educational cost of students. If you are considered a dependent student according to the financial aid definition, your aid eligibility is determined by using parent income and asset information in addition to your information. Dependent students are required by law to provide parental information and signatures to be considered for financial aid.

Occasionally, due to extraordinary circumstances, students cannot obtain parental information. If you are using this form, we should have an approved Dependency Petition for a previous year.

If you are using this form, San Diego Mesa College should have an approved Dependency Petition for a previous year. This review of your dependency status must note that your circumstances have not changed since your last approved Dependency Petition. Please describe the continuation of your exceptional circumstances and be ready to provide full documentation. Your request for review is not complete unless all documents are included.

On a separate piece of paper, in paragraph format, please submit a signed statement to answer all of the following questions: (PLEASE CHECK EACH SUBMITTED)

- Please include the full names and the last time you lived with and/or had contact with each of your parents, when, where, and the nature of the contact. Include information on both parent 1 and parent 2 regardless of marital status or gender.
- Explain why you are still unable to provide parental information, what are the circumstances that have changed, or has not changed compared to your prior year dependency override petition

PLEASE NOTE: *You may be asked to provide additional verification items at any time during processing.*

I certify that the information I have provided is true and complete to the best of my knowledge. I agree to provide proof supporting the information on this form. I realize that giving false or misleading information may result in a \$20,000 fine, a prison sentence, or both.

Check One:     Dependency Petition             Renewal Review

Student Signature \_\_\_\_\_

Date: \_\_\_\_\_

**SIGN BY HAND ONLY**

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*FA Office Use only:*

- Petition or  Renewal Approved per Professional Judgment
- Petition or  Renewal Review Denied

NOTES: \_\_\_\_\_

FAO Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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